



Public Document Pack

Bletchley and Fenny Stratford Town Council

There will be a meeting of the Full Council on Tuesday, 28th November, 2023 to be held at Newton Leys Pavilion commencing at 7.30 pm to transact the items of business set out in the agenda below.

Delia Shephard

Delia Shephard
Clerk to the Council
Tuesday, 21 November 2023

AGENDA

1. To note councillors' apologies for absence
2. To note councillors' declarations of interest in matters on the agenda
(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, councillors are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)
3. To approve the draft minutes of the extraordinary meeting of council held on Tuesday 21 November 2023 and to confirm wording of response to MKCC's public consultation on its draft Brunel Centre Development Brief (Pages 1 - 12)

4. Public Speaking
To receive representations from members of the public on items on the agenda and to hear questions from members of the public about council business which may not be listed on the agenda.

Members of the public who wish to present a spoken or written representation should contact the Clerk no later than 12 noon on the day before the day of the meeting in order to register to be heard or to obtain a link to join the meeting remotely.

The public speaking session will generally last no more than 15 minutes and individuals will be permitted to speak for a maximum of 3 minutes.

Requests to speak or ask questions will be dealt with in the order in which they have been received by the Clerk.

For more information or to register to speak please contact:

Delia Shephard
Town Clerk
01908 649469
clerk@bletchleyfennystratford-tc.gov.uk

Please be aware that meetings may be recorded and live streamed including the representations made by members of the public. Meetings may be viewed on the town council's YouTube channel at

https://www.youtube.com/channel/UCuEj3-xDT_faeAxDSZ8sySg

5. *To note current casual vacancies on the council and to consider co-option of candidates (Pages 13 - 18)
There are existing casual vacancies in the following wards: Central Bletchley, Granby, Eaton South, Fenny Stratford, Queensway and Denbigh North.

Candidates to be considered for co-option:

Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk () may involve discussion of confidential information and the council may resolve to exclude members of the public and press if this is deemed to be in the public interest*

- i Othelia Fenandez – Fenny Stratford
- ii Jay Joshi – Queensway and Denbigh North

6. To review and comment on planning applications due to be considered by Milton Keynes Council
 - (i) 23/02050/FUL - Blue Lagoon Local Nature Reserve - Improved redway connectivity with associated works to Section 2 of the redway (Regulation 3 application under the Town and Country Planning General Regulations 1992) (Pages 19 - 32)
 - (ii) 23/02051/FUL - Blue Lagoon Local Nature Reserve - Retrospective application for improved redway connectivity with associated works to Section 4 of the redway (Regulation 3 application under the Town and Country Planning General Regulations 1992) (Pages 33 - 46)
 - (iii) 21/00725/FUL - Land Off Albert Street And South of Princes Way (Burger King Site) , MK2 2UQ - Demolition of existing structures and erection of a mixed use development comprised of 120 homes, flexible commercial units (Use Class E) and other associated works (Pages 47 - 56)
 - (iv) 23/02579/PRIOR - Queensway House 207 - 209 Queensway Bletchley Milton Keynes MK2 2EE - Prior Approval for change of use of the existing ground floor commercial unit (Class E) to 3 x 1-bedroom residential units (Class C3) (Pages 57 - 66)
 - (v) 23/02581/PRIOR - Queensway House 207 - 209 Queensway MK2 2EE = 2302584 PRIOR Queensway House 207 - 209 Queensway MK2 2EE 2 - Prior Approval for the change of use of part of the first floor from Class E (commercial) to Class C3 (residential) (Pages 67 - 74)
7. To note a summary financial report showing income and expenditure against budget to date (Pages 75 - 76)
8. To ratify a list of payments made or due to be made by the council before the next meeting of the Finance & Governance Committee (Pages 77 - 80)
9. *To approve the appointment of the internal audit provision for 2024/25 (Pages 81 - 86)
10. To receive a report on progress with the Bletchley and Fenny Stratford Neighbourhood Plan (Cllr Hussein)
11. To receive a clerk's report on recent meetings of the Bletchley and Fenny Stratford Town Deal Board (Pages 87 - 88)
12. To consider and approve spending on community events for the remainder of 2023-2024 (Pages 89 - 90)
13. To review a progress report on the town council's delivery plan for 2023-2024 (Pages 91 - 102)
14. To consider feedback from the Residents' Survey 2023 and determine next steps (Pages 103 - 126)
15. To review the Town Council's existing strategic priorities and to consider a draft delivery plan for 2024-2025 which will inform budget planning (Pages 127 - 130)
16. Sycamore Buildings Project
 - (i) To review progress with Sycamore Buildings project and to consider phasing of the project (Pages 131 - 134)
 - (ii) To confirm governance arrangements for the project delivery

17. To review a first draft budget document for the financial year 2024-2025 and to give any recommendations to the Finance and Governance Committee for consideration at their meeting on 9 January 2024 (Pages 135 - 152)

As agreed at the extraordinary meeting of full council on 21 November 2023 this item of business will include review of weekend hire charges for Newton Leys Pavilion and Fenny Stratford Community Centre for 2024-2025 and review of the proposed community event budget for 2024-2025 previously recommended by the Community Committee in the light of a recommendation from the Employment Policy Committee that additional costs should be included in the budget to account for increased demands on the employee team.

(Final approval of the 2024-2025 budget is due to take place at Full Council on Tuesday 30 January 2024 at which meeting the precept for 2024-2025 will also be set. Prior to that the draft budget will be considered further at a meeting of the Finance and Governance Committee on 9 January 2024.)

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Bletchley and Fenny Stratford Town Council

Minutes of a meeting of the Full Council of Bletchley and Fenny Stratford Town Council held at Sports Hall at Newton Leys Pavilion, Furzey Way, Newton Leys on Tuesday, 21st November, 2023 commencing at 7.30 pm

Present: Cllrs E Kelly-Wilson, R Graham, G Bedford, S Browne, E Hume, U Osumili, A Segebrecht, T Stephens, M Wymer, A Khanom and I Hussein

Absent: Cllrs L Campbell and E O'Rourke

Apologies: Cllrs Ely and Palmer

In attendance: John Fairclough (Support Services Manager) and Delia Shephard (Town Clerk)

Min Ref

FC23/24-79 **Councillors' apologies for absence**

The chair welcomed the members of the public and explained the arrangements for the meeting. Members of the public were reminded that the meeting would be recorded and webcast on the Town Council's YouTube channel (<https://www.youtube.com/watch?v=1F9npBt1wJw&t=792s>).

It was RESOLVED to note the apologies for absence and the absences without apologies as listed above.

FC23/24-80 **Councillors' declarations of interest in matters on the agenda**

There were no declarations of interests.

FC23/24-81 **Minutes of the last meeting of full council on Tuesday, 26 September 2023**

It was RESOLVED that the draft minutes of the last meeting of full council be approved as a correct record of proceedings.

FC23/24-82 **Public Speaking**

No members of the public had asked to speak at the meeting but a prepared list of residents' questions had been collated for discussion after/during the presentation on the Brunel Centre Development Brief and the chair explained that there could be time for questions later during the meeting.

FC23/24-83 **Presentation from representatives of Milton Keynes City Council and Milton Keynes Development Partnership on the draft Brunel Centre Development Brief**

The Chair introduced David Blandamer, Senior Urban Designer from Milton Keynes City Council (MKCC) and Adam Sciberras, Special Projects Director from Milton Keynes Development Partnership (MKDP) who delivered a presentation and answered questions on the draft Brunel Centre Development Brief which was out to public consultation.

The presentation delivered by the Senior Urban Designer covered the nature and purpose of the brief and explained the key aspects of the planning policy guidance contained within the brief and the policy context for this.

In summary it was noted that the design principles for the proposed mixed used development on the site were drawn from the Central Bletchley Urban Framework SPD and Plan:MK. Opportunities from development of the site included creation of



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active frontages around the edge of the site, improvements to pedestrian permeability and the reconnection of Queensway and Buckingham Road (visually and for pedestrians/cyclists not vehicles) as well as the marking the key focal points and gateways to the town. Constraints included the need to manage level differences, to take account of existing two storey housing nearby and to manage servicing of any new developments. The design principles for the mixed use development included housing, ground floor retail frontages, outward facing developments and the insertion of new streets together with other complementary town centre uses such as retail and nighttime economy facilities as well as the possibility of a health hub, public space etc.

The public consultation on the brief was scheduled to finish on 23 November 2023 and it was anticipated that the brief would be approved by MKCC in early 2024.

On behalf of MKDP, the Special Projects Director, noted that the Development Brief was quite a technical planning document and most residents would be interested in the details of any proposed scheme. However there would be no scheme or details for some time. Once the brief was approved in early 2024 MKDP would seek a development partner to deliver the scheme and this procurement would likely take all of 2024. Design and planning applications would follow in 2025 and MKDP was working towards development starting on site in 2026. The tenants currently in the Brunel Centre were aware of this timetable and vacation point and the only activity anticipated earlier than 2026 (assuming the Brunel and Wilko site continued as at present) was the demolition of the former Sainsburys shopping unit which was scheduled in early 2024.

The chair raised a number of questions which had either been put forward by residents in advance of the meeting or arose from councillors. In response to questions the following points were made on behalf of MKDP.

- i Heritage – As part of the Town Deal programme MKCC was already working on creating a narrative for Bletchley's brand identity as well as undertaking active marketing of sites and the Turing public art commission currently being procured could potentially be located in the public realm associated with this development. The former fire station site was due to be actively marketed after Christmas and this included potential for hotel development. The identity of Bletchley was being taken into consideration in these ways and would be included in consideration of any development scheme that came forward.
- ii S106 – Obtaining planning gain via S106 agreements with developers can be very difficult but the fact that this site was owned by MKDP meant it could be easier to secure planning gain from the development partner. The scale of the site meant some civic and social gains could potentially be delivered physically on site eg a potential health hub.
- iii Nighttime economy – The reference to nightclubs and casinos in the brief was drawn from the NPPF and the brief is not promoting those uses, possibly the brief could be changed to make it clearer that these are not preferred uses of the site.
- iv Green infrastructure and maintenance – MKDP and MKCC agreed low maintenance green infrastructure was important even though high density flatted residential development was anticipated. MKDP was not supportive of excessive service charges and had been successful in avoiding these in other schemes elsewhere in Milton Keynes.
- v Carbon Net Zero Aspirations – There would inevitably be trade offs between affordability, parking and net zero aspirations. MKDP want to deliver affordable homes as well as sustainable homes.



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- vi Reasonable shop rents – In MKDP's experience it was not high rents which were causing retailers to leave the town centre as evidenced by low rents available in the Brunel Centre and low demand. Footfall through the centre had not changed much and MKDP was open to talking to any potential retailers. The spaces were being advertised via a retail agent, advertising etc.
- vii Public WCs – MKDP is supportive of public toilet provision because they increase dwell times though current toilets probably not in the right place. This issue was not likely to be forgotten by MKDP or the Town Deal.
- viii Disruption – There will be no grants or compensation available for this, there will be a long process of engagement to go through which MKCC will work on with retailers. The site is quite self-contained so work can go on behind the hoardings but as a large scale development there will inevitably be disruption which MKDP will seek to minimize. There will not be a seamless transition of businesses from the Brunel Centre to the new retail units.

On behalf of MKCC the Senior Urban Designer noted that the section on the Neighbourhood Plan could be strengthened to reflect the current position of the developing Neighbourhood Plan.

Discussion followed on parking and it was agreed that the draft brief did not have a definitive number of parking spaces in part because work was going on with a parking study commissioned by MKCC. The results of the study would be available in early 2024 and the development would respond to the parking strategy which emerges from the study.

It was acknowledged on behalf of MKDP that substantial affordable housing could not come forward without a partnership with a developer with a lot of funding. The most obvious was Homes England who were interested in brownfield sites and had visited Bletchley. Representations should be put in now about the type and scale of affordable housing wanted.

It had been agreed that the consultation period would be extended to ensure additional consultation with the community living around Duncombe Street.

In response to questions it was noted that there was no plan for vehicular traffic to be routed from Queensway directly to Buckingham Road (ie through the Brunel site). Also that many buildings in Bletchley were in private ownership (eg former job centre) and neither the city nor the town council could control what is done on these sites. It was RESOLVED to adjourn the meeting for a few minutes to allow residents to leave if they wished to do so.

FC23/24-84

Response to the public consultation on the development brief from Bletchley and Fenny Stratford Town Council

Following discussion it was RESOLVED that the clerk would seek permission for an extension to submission of the town council's formal response to the public consultation so that a draft response could be prepared for approval by the full council on Tuesday 28 November 2023.

It was RESOLVED that the draft response would include the following topics:

- i Items which the town council supports eg the Eastern entrance for the station, the opening up of Queensway, the transport hub
- also
- ii Nighttime economy should not be limited but not promote the idea of nightclubs or casinos



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- iii Service charges and green space maintenance – want to protect residents from excessive service charges
- iv Net Zero insufficiently prominent but need to recognise mix of priorities
- v Public toilets
- vi Affordable housing needs and importance of it being truly affordable
- vii Neighbourhood Plan and emerging policies
- viii Parking and parking strategy, Duncombe Street and Oliver Road issues
- ix S106 must be invested in Bletchley
- x Heritage and unique identity of Bletchley should be referenced somehow

FC23/24-85 **Draft minutes of committee meetings held since the last meeting of council and to consider any recommendations therein**

FC23/24-85.i **Minutes of meeting Tuesday, 10 October 2023 of Community Committee**

It was RESOLVED that the draft minutes be noted.

It was RESOLVED that the recommendation that £50,000 be added to the 2024-25 budget for community events (Minute reference CC23/24-32) be considered at full council on 28 November 2023 as part of the consideration of the draft budget.

FC23/24-85.ii **Minutes of meeting Tuesday 7 November 2023 Employment Policy Committee**

It was RESOLVED that the draft minutes be noted.

It was RESOLVED that the recommendation that a staffing budget for events be added to the budget for 2024-25 (minute reference EMPC23-24/62) be considered at full council on 28 November 2023 as part of the budget discussions.

FC23/24-85.iii **Minutes of meeting Tuesday 14 November 2023 Environment and Planning Committee**

It was RESOLVED that the draft minutes of the meeting be noted.

FC23/24-85.iv **Minutes of meeting Tuesday, 24 October 2023 of Finance and Governance Committee**

It was RESOLVED that the draft minutes of the meeting be noted.

It was RESOLVED that the recommendation to approve the internal audit report completed on behalf of the town council by Auditing Solutions and dated 11 October 2023 be accepted (minute reference FC23/24-67). It was noted that there were no matters brought to the attention of the council in the report.

It was RESOLVED that the recommendation to approve the existing investment policy with no changes be accepted (minute reference FC23/24-69).

It was RESOLVED that the recommendation to approve the existing procurement policy with no changed be accepted (minute reference FC23/24-70).

It was RESOLVED that the recommendation to add £2,500 to the 2024-2025 budget to allow for increased frequency of waste collection from the 15 dog bins on the Newton Leys Estate be accepted. (Minute reference FC23/24-73.)

FC23/24-86 **Proposal to amend the Finance and Governance Committee's recommendations on proposed changes to hire charges at Newton Leys Pavilion and Fenny Stratford Community Centre following market testing and research by officers**

At the last meeting of the Finance and Governance Committee it had been recommended that several changes be made to the scale of charges for 2024-2025



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(Minute reference 2023/24-72). Subsequently officers had undertaken further market research on local hall hire fees and therefore requested that the recommended increases to weekend hire rates at Newton Leys Pavilion and Fenny Stratford Community Centre be reconsidered.

It was RESOLVED that the recommendation for changes to the hire charges at Newton Leys Pavilion and Fenny Stratford Community Centre be deferred to the next meeting of full council on 28 November 2023.

It was RESOLVED that a recommendation that charges for photocopying be increased by 5p per sheet be approved.

It was RESOLVED that a recommendation that all other charges should be increased by CPI (July 2023) at a rate of 6.8% with effect from 1 April 2024 be approved.

The meeting closed at 9.08 pm

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Bletchley and Fenny Stratford Town Council

Proposed comments on the draft Brunel Centre Development Brief

Bletchley and Fenny Stratford Town Council welcomes the publication of a draft development brief. The town council supports the Vision Statement on page 5 of the brief and believes that the combined ownership of the sites within the brief can unlock positive opportunities for the development of Bletchley.

We note that the brief sits within the context of the Bletchley Urban Design Framework SPD, a policy which the town council strongly supports.

Community engagement work undertaken to inform that SPD, the Town Deal Investment Plan, and the developing Bletchley and Fenny Stratford Neighbourhood Plan points to the community's continued desire for change in the physical environment and appearance of the town centre as described at s 1.19.12 of the SPD.

The town council remains committed to the aspirations of

- Opening up the physical and visual links between the town centre and the railway station including provision of an Eastern facing entrance and changes to the Brunel site
- Improving the quality of the public realm especially safety and wayfinding
- 'Green' improvements to Queensway and creation of space for public/community activities and events
- Addressing car parking – enforce illegal parking and plan for more car parks
- Reuse and redevelopment of empty buildings for new uses
- Improved access to the Redways network and improved facilities for pedestrians and cyclists including links to the station and greater permeability of the town centre
- Investment in culture and heritage to nurture the community and celebrate the area's distinctive heritage linked to Bletchley Park.

As well as the key placemaking themes shown in S3.5 of the illustrative masterplan in the SPD.

Therefore we have the following specific comments to make on aspects of the brief.

Relationship to Central Bletchley Urban Design Framework SPD (adopted 2022)

As noted above, the town council is supportive of the Urban Design Framework SPD but the brief does not appear to take the SPD any further forward in terms of detail. The brief does not include land in the Town Centre West opportunity area of the SPD which includes the former Co-op building and the car parking land on Albert Street. Yet the SPD correctly defines the former Co-op building and the Wilko building as crucial to defining the northern side of a new larger Stanier Square. The Wilko building is already in the ownership of MKDP; but the brief seems to allow for the retention of this building in apparent contradiction of the SPD.

We welcome the parking study (which was proposed in the SPD) and is now being undertaken by MKCC and the commitment in the brief that the council will be commissioning a parking strategy for Central Bletchley (p35 – 4.8.6) but the exclusion of the current car parking sites on Albert Street and the failure to synchronize the development brief with the parking study completely undermines the value of the brief. Decisions about the numbers and distribution of car parking spaces affect the whole town centre not just the area contained within the brief and we argue it is premature to produce the brief without sight of the results of the study. The brief and the parking study outcomes and are streams of work which should inform each other.

Land uses

The land use requirements in the development brief are ambiguous and too flexible in comparison with the SPD. We would like to have seen more detail and stronger guidance for developers on the requirements for housing numbers, commercial space and mix, and potential community use. For example on page 31 at 4.2.5 the brief states it will support a range of complementary “main town centre uses” (as defined by the NPPF) including evening economy, community/leisure and cultural. This is not very specific and the next section 4.2.6 is vague about the requirement for a multi-use community hub which “might” house the Library and a Health Hub. We would ask that the potential relocation of public WCs is also included along with the provision of an indoor town centre community meeting space to replace that which has already been lost from the library in Westfield Road. The town council supports

the development of an evening economy but does not wish to see specific reference to nightclubs and casinos (p19 2.72)

The town council anticipates housing densities of 150 -250 per hectare as prescribed in HN1 of Plan:MK and notes that “taller buildings will be sought that capitalize on Central Bletchley’s sustainable location”. But the design requirements are also imprecise and we would welcome details about maximum building heights so that residents can understand what is planned and how it is justified. The town council would welcome strengthening of the parts of the brief that require that high standards of amenity should be provided along with good design for this housing (p34 - 4.6 and 4.7). Also, policy HN2 must be adhered to and the town council wants to see genuinely “affordable” housing provision which should include affordable service charges.

The town council supports mixed use development with retail development at ground floor level recognizing and welcomes the recognition in the brief that retail development should be capable of serving the daily and weekly convenience shopping needs of the increasing number of residents living in the town centre (p 31 - 4.2.2). It is recognized that provision of retail floor space of an equivalent size to the existing buildings may not be necessary. There is a limit to the to the volume of commercial floorspace which the town centre can sustain without risk to the critical mass of retail and commerce in Queensway. Active frontages with retail uses are considered important (p31 - 4.2.1) as are outward facing developments which connect with the public realm (p32 - 4.3.4). However the brief is not precise about spatial distribution of uses as it allows for any distribution on the three main development plots shown at p33 Fig12. So, for example, does this allow for commercial retail active frontages along the length of Oliver Road and Duncombe Street? This does not feel especially compatible with these residential terraces.

Within the brief there is little analysis or reflection on how the proposed redevelopment will impact on the rest of the town centre because it has been taken out of the context of the SPF which

Public Realm and Green Space

We agree that there are areas of poor-quality public realm around the edges of the Brunel Centre site (p27 - 3.4.4) and we want to see improved public realm provision

which is pedestrian and cycle friendly and which connects any new developments with the existing town centre, Stanier Square and Queensway. As well as the visual re-connection of Queensway and Buckingham Road there must be physical space for community events and activities both formal and informal and soft as well as hard landscaping “green” the area. We support the content at 4.5 of the brief (p 33- 34) but note that adequate provision must be made for the maintenance of any green spaces and soft landscaping which should not be derived primarily from service charges levied on leaseholders (fleecehold) but via alternative funding such as S106 commitments.

Sustainability, Flooding and Ecology

The town council shares the city council’s carbon reduction objectives and would wish to see any development exceed policy SC1 in Plan:MK. However it is recognized that measures to mitigate the effects of climate change increase development costs and so we support 4.10, 4.11 and 4.12 as written though we would like to see the lowest carbon emissions possible.

Identity, heritage and public art

The Central Bletchley SPD talks about “Creating a ‘Place Identity’ for Central Bletchley Building on Bletchley’s history of technology and innovation to create a long term future for Central Bletchley focussed around an environment that supports sustainable and healthy life styles .” (p38) The brief refers to Bletchley’s war time history, the proximity of the site to Bletchley Park tourist attraction and the IOT and National Museum of computing (eg p31 4.2.6) but it could place more emphasis on the role that this site could play in supporting tourism and acknowledging the heritage of our town. It is suggested that any public art which is funded by the development should recognize this heritage and that the design and or naming of buildings should seek inspiration from the local history and the vision of “Groundbreaking Bletchley and Fenny Stratford” which is embodied in the town deal’s strap line.

The town council does recognise that opening the view from the town centre towards the station and increasing good pedestrian links between Bletchley town centre and the railway station/former fire station site could also assist with this goal.

Bletchley and Fenny Stratford Neighbourhood Plan

The town council asks that the development brief strengthens references to the emergence of policy ideas in the Bletchley and Fenny Stratford Neighbourhood Plan and encourages developers to actively engage with both town councils in respect of their NDPs.

S106

The town council and many residents are keen to influence any S106 agreements which arise out of proposed developments on this site. Whilst we recognise that this is not strictly part of our response to the brief itself, we would like to state now to both MKCC and MKDP that we hope to be involved at as early a stage as possible in consideration of planning gains from developments on this site.

27.11.2023

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Reply to: Charlotte Ashby
E-mail: Charlotte.Ashby@milton-keynes.gov.uk
Our Ref: 23/02050/FUL
PP-12451346

Bletchley And Fenny Stratford Town Council,
Sycamore House
Drayton Road
Bletchley
Milton Keynes
MK2 3RR

13th November 2023

Dear Sir/Madam,

Town and Country Planning Act 1990 (As Amended)

Town and Country Planning (Development Management Procedure) Order 2015

Application no: 23/02050/FUL

Proposal: Improved redway connectivity with associated works to Section 2 of the redway (Regulation 3 application under the Town and Country Planning General Regulations 1992)

At: Blue Lagoon Local Nature Reserve Drayton Road Bletchley

I have received the above application which can be viewed via the Council's Public Access system using the link: <https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S0VG2EKWKZ800> .

I would be grateful to receive any comments you may have about the proposal by **11th December 2023**. Any objections must form a material planning consideration and should you wish for the application to be referred to the Planning Committee/Panel for determination; an explicit request must be made to that effect. If no reply is received within this period the application may be decided without your comments.

Where a request to refer an application to Planning Committee/Panel has been received from a Parish or Town Council, an undertaking to attend the meeting to address the Committee/Panel is expected. Failure to attend a Planning Committee/Panel, following an undertaking to so do, on two occasions within a 6 month Period will result in;

Planning and Placemaking
Civic, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ
01908 691691
www.milton-keynes.gov.uk/planning-and-building

- a. The Parish or Town Council being barred from requesting an application be referred to Planning Committee/Panel for a 3 month period from the date of the second incidence; and,
- b. Any applications within that Parish being determined in accordance with the Officer recommendation under delegated powers. This would also be for a concurrent 3 month period and would only take effect in cases where no other parties have lodged objections and requested the case be heard before a Planning Committee/Panel.

Yours faithfully,

Charlotte Ashby
Senior Planning Officer

Application for Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
<input type="text" value="486762"/>	<input type="text" value="232814"/>

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

First name

Jennifer

Surname

Smith

Company Name

Smith Jenkins Ltd

Address

Address line 1

7 Canon Harnett Court

Address line 2

Address line 3

Wolverton Mill

Town/City

Milton Keynes

County

Country

Postcode

MK12 5NF

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Site Area

What is the measurement of the site area? (numeric characters only).

11208.00

Unit

Sq. metres

Description of the Proposal

Please note in regard to:

- **Fire Statements** - From 1 August 2021, planning applications for buildings of over 18 metres (or 7 stories) tall containing more than one dwelling will require a 'Fire Statement' for the application to be considered valid. There are some exemptions. [View government planning guidance on fire statements](#) or [access the fire statement template and guidance](#).
- **Permission In Principle** - If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.
- **Public Service Infrastructure** - From 1 August 2021, applications for certain public service infrastructure developments will be eligible for faster determination timeframes. See help for further details or [view government planning guidance on determination periods](#).

Description

Please describe details of the proposed development or works including any change of use

Full planning application for changes to Section 2 of the redway previously approved under application (22/01861/FUL).

Has the work or change of use already started?

Yes

No

Existing Use

Please describe the current use of the site

Open land that has been granted planning permission for a new redway (22/01861/FUL)

Is the site currently vacant?

Yes

No

If Yes, please describe the last use of the site

See Cover Letter

When did this use end (if known)?

dd/mm/yyyy

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

Yes

No

Land where contamination is suspected for all or part of the site

Yes

No

A proposed use that would be particularly vulnerable to the presence of contamination

Yes

No

Materials

Does the proposed development require any materials to be used externally?

Yes

No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Vehicle access and hard standing

Existing materials and finishes:

concrete

Proposed materials and finishes:

redway surfacing material, please refer to plans

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

See attached plans

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

- Yes
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes
 No

Are there any new public roads to be provided within the site?

- Yes
 No

Are there any new public rights of way to be provided within or adjacent to the site?

- Yes
 No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

- Yes
 No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state their reference numbers

please refer to supporting letter and plans

Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?

- Yes
 No

Trees and Hedges

Are there trees or hedges on the proposed development site?

- Yes
 No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

- Yes
 No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of the local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside the application. The local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's [Flood map for planning](#). You should also refer to national [standing advice](#) and your local planning authority requirements for information as necessary.)

- Yes
 No

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

- Yes
 No

Will the proposal increase the flood risk elsewhere?

- Yes
 No

How will surface water be disposed of?

- Sustainable drainage system
 Existing water course
 Soakaway
 Main sewer
 Pond/lake

Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

b) Designated sites, important habitats or other biodiversity features

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

c) Features of geological conservation importance

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

Supporting information requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the local planning authority has been submitted.

Your local planning authority will be able to advise on the content of any assessments that may be required.

Foul Sewage

Please state how foul sewage is to be disposed of:

- Mains sewer
- Septic tank
- Package treatment plant
- Cess pit
- Other
- Unknown

Are you proposing to connect to the existing drainage system?

- Yes
- No
- Unknown

Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

- Yes
- No

Have arrangements been made for the separate storage and collection of recyclable waste?

- Yes
- No

Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

- Yes
- No

Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

- Yes
- No

All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Note that 'non-residential' in this context covers all uses except Use Class C3 Dwellinghouses.

- Yes
- No

Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees?

- Yes
- No

Hours of Opening

Are Hours of Opening relevant to this proposal?

- Yes
- No

Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

- Yes
- No

Is the proposal for a waste management development?

- Yes
- No

Hazardous Substances

Does the proposal involve the use or storage of Hazardous Substances?

- Yes
- No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
- No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
- No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes
- No

Can you give appropriate notice to all the other owners/agricultural tenants? (Select 'Yes' if there are no other owners/agricultural tenants)

- Yes
- No

Certificate Of Ownership - Certificate B

I certify/ The applicant certifies that:

- I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or
- The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner/Agricultural Tenant:

***** REDACTED *****

House name:

Newton House

Number:

Suffix:

Address line 1:

2 Sark Drive

Address Line 2:

Newton Leys

Town/City:

Bletchley

Postcode:

MK3 5SD

Date notice served (DD/MM/YYYY):

08/09/2023

Person Family Name:

Name of Owner/Agricultural Tenant:

***** REDACTED *****

House name:

Sycamore House

Number:

Suffix:

Address line 1:

Drayton Road

Address Line 2:

Bletchley

Town/City:

Milton Keynes

Postcode:

MK2 3BR

Date notice served (DD/MM/YYYY):

08/09/2023

Person Family Name:

Person Role

- The Applicant
- The Agent

Title

Mr

First Name

Nicholas

Surname

Withers

Declaration Date

12/09/2023

Declaration made

Declaration

I/We hereby apply for Full planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Jennifer Smith

Date

06/10/2023

Amendments Summary

Amendments to the application forms and documents as requested

Reply to: Charlotte Ashby
E-mail: Charlotte.Ashby@milton-keynes.gov.uk
Our Ref: 23/02051/FUL
PP-12451382

Bletchley And Fenny Stratford Town Council,
Sycamore House
Drayton Road
Bletchley
Milton Keynes
MK2 3RR

13th November 2023

Dear Sir/Madam,

Town and Country Planning Act 1990 (As Amended)

Town and Country Planning (Development Management Procedure) Order 2015

Application no: 23/02051/FUL

Proposal: Retrospective application for improved redway connectivity with associated works to Section 4 of the redway (Regulation 3 application under the Town and Country Planning General Regulations 1992)

At: Blue Lagoon Local Nature Reserve Drayton Road Bletchley

I have received the above application which can be viewed via the Council's Public Access system using the link: <https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S0VG39KWKZ900> .

I would be grateful to receive any comments you may have about the proposal by **11th December 2023**. Any objections must form a material planning consideration and should you wish for the application to be referred to the Planning Committee/Panel for determination; an explicit request must be made to that effect. If no reply is received within this period the application may be decided without your comments.

Where a request to refer an application to Planning Committee/Panel has been received from a Parish or Town Council, an undertaking to attend the meeting to address the Committee/Panel is expected. Failure to attend a Planning Committee/Panel, following an undertaking to do so, on two occasions within a 6 month Period will result in;

Planning and Placemaking
Civic, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ
01908 691691
www.milton-keynes.gov.uk/planning-and-building

- a. The Parish or Town Council being barred from requesting an application be referred to Planning Committee/Panel for a 3 month period from the date of the second incidence; and,
- b. Any applications within that Parish being determined in accordance with the Officer recommendation under delegated powers. This would also be for a concurrent 3 month period and would only take effect in cases where no other parties have lodged objections and requested the case be heard before a Planning Committee/Panel.

Yours faithfully,

Charlotte Ashby
Senior Planning Officer

Application for Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
<input type="text" value="486762"/>	<input type="text" value="232814"/>

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

**** REDACTED ****

Secondary number

Fax number

Email address

**** REDACTED ****

Agent Details

Name/Company

Title

First name

Jennifer

Surname

Smith

Company Name

Smith Jenkins Ltd

Address

Address line 1

7 Canon Harnett Court

Address line 2

Address line 3

Wolverton Mill

Town/City

Milton Keynes

County

Country

Postcode

MK12 5NF

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Site Area

What is the measurement of the site area? (numeric characters only).

5657.00

Unit

Sq. metres

Description of the Proposal

Please note in regard to:

- **Fire Statements** - From 1 August 2021, planning applications for buildings of over 18 metres (or 7 stories) tall containing more than one dwelling will require a 'Fire Statement' for the application to be considered valid. There are some exemptions. [View government planning guidance on fire statements](#) or [access the fire statement template and guidance](#).
- **Permission In Principle** - If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.
- **Public Service Infrastructure** - From 1 August 2021, applications for certain public service infrastructure developments will be eligible for faster determination timeframes. See help for further details or [view government planning guidance on determination periods](#).

Description

Please describe details of the proposed development or works including any change of use

(Retrospective) Full planning application for changes to Section 4 of the redway previously approved under application (22/01861/FUL).

Has the work or change of use already started?

Yes

No

If yes, please state the date when the work or change of use started (date must be pre-application submission)

01/03/2023

Has the work or change of use been completed?

- Yes
- No

Existing Use

Please describe the current use of the site

Development Underway

Is the site currently vacant?

- Yes
- No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

- Yes
- No

Land where contamination is suspected for all or part of the site

- Yes
- No

A proposed use that would be particularly vulnerable to the presence of contamination

- Yes
- No

Materials

Does the proposed development require any materials to be used externally?

- Yes
- No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Vehicle access and hard standing

Existing materials and finishes:

concrete

Proposed materials and finishes:

redway surfacing material, please refer to plans

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- Yes
- No

If Yes, please state references for the plans, drawings and/or design and access statement

See attached plans

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

- Yes
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes
 No

Are there any new public roads to be provided within the site?

- Yes
 No

Are there any new public rights of way to be provided within or adjacent to the site?

- Yes
 No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

- Yes
 No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state their reference numbers

please refer to supporting letter

Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?

- Yes
 No

Trees and Hedges

Are there trees or hedges on the proposed development site?

- Yes
 No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

- Yes
 No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of the local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside the application. The local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's [Flood map for planning](#). You should also refer to national [standing advice](#) and your local planning authority requirements for information as necessary.)

- Yes
 No

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

- Yes
 No

Will the proposal increase the flood risk elsewhere?

- Yes
 No

How will surface water be disposed of?

- Sustainable drainage system
 Existing water course
 Soakaway
 Main sewer
 Pond/lake

Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

b) Designated sites, important habitats or other biodiversity features

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

c) Features of geological conservation importance

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

Supporting information requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the local planning authority has been submitted.

Your local planning authority will be able to advise on the content of any assessments that may be required.

Foul Sewage

Please state how foul sewage is to be disposed of:

- Mains sewer
- Septic tank
- Package treatment plant
- Cess pit
- Other
- Unknown

Are you proposing to connect to the existing drainage system?

- Yes
- No
- Unknown

Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

- Yes
- No

Have arrangements been made for the separate storage and collection of recyclable waste?

- Yes
- No

Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

- Yes
- No

Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

- Yes
- No

All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Note that 'non-residential' in this context covers all uses except Use Class C3 Dwellinghouses.

- Yes
- No

Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees?

- Yes
- No

Hours of Opening

Are Hours of Opening relevant to this proposal?

- Yes
- No

Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

- Yes
- No

Is the proposal for a waste management development?

- Yes
- No

Hazardous Substances

Does the proposal involve the use or storage of Hazardous Substances?

- Yes
- No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
- No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
- No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes
- No

Can you give appropriate notice to all the other owners/agricultural tenants? (Select 'Yes' if there are no other owners/agricultural tenants)

- Yes
- No

Certificate Of Ownership - Certificate B

I certify/ The applicant certifies that:

- I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or
- The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner/Agricultural Tenant:

***** REDACTED *****

House name:

Network Rail Property Services, North and West and Central Region

Number:

Suffix:

Address line 1:

Baskerville House

Address Line 2:

Broad Street

Town/City:

Birmingham

Postcode:

B1 2ND

Date notice served (DD/MM/YYYY):

08/09/2023

Person Family Name:

Person Role

The Applicant

The Agent

Title

Mr

First Name

Nicholas

Surname

Withers

Declaration Date

12/09/2023

Declaration made

Declaration

I/We hereby apply for Full planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Jennifer Smith

Date

06/10/2023

Amendments Summary

Updates to application forms and drawings as requested

To: Bletchley And Fenny Stratford Town
Council, Sycamore House Drayton Road
Bletchley Milton Keynes MK2 3RR

My ref: 21/00725/FUL

Date: 16th November 2023

Application Type: Major

Demolition of existing structures and erection of a mixed use development comprised of 120 homes, flexible commercial units (Use Class E) and other associated works

At: Land Off Albert Street And South of Princes Way (Burger King Site), Bletchley , MK2 2UQ

Milton Keynes City Council have received the above planning application and would be grateful for any comments you may have. If you have any comments, please provide these electronically by **7th December 2023**. If for any reason a reply is not possible within this period of time, please make the Case Officer aware should you wish to make any comments, otherwise it will be assumed that you have no comments to make.

Please note, comments should only be made in regards to the material planning considerations of the application. Comments should relate to your specialist area of advice and make reference to the policies and guidance outlined in National Policy, Planning Legislation, the Development Plan, which includes Plan:MK and relevant Neighbourhood Plan (if any), and Supplementary Planning Documents.

The documents relating to this application can be accessed online using the Public Access for Planning webpages (www.milton-keynes.gov.uk/publicaccess), or by using the Information@Work system.

From: **Elizabeth Verdegem**

Elizabeth.Verdegem@milton-keynes.gov.uk

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**Application for Planning Permission.
 Town and Country Planning Act 1990**

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text"/>
Address line 1	11 V7 Saxon Street
Address line 2	Bletchley
Address line 3	<input type="text"/>
Town/city	<input type="text"/>
Postcode	MK2 2EN

Description of site location must be completed if postcode is not known:

Easting (x)	487017
Northing (y)	233864

Description

2. Applicant Details

Title	<input type="text"/>
First name	<input type="text"/>
Surname	Adil Catering Ltd
Company name	<input type="text"/>
Address line 1	C/O Agent
Address line 2	33 Margaret Street
Address line 3	<input type="text"/>
Town/city	London
Country	<input type="text"/>

2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant? Yes No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

Postcode

Primary number

Secondary number

Fax number

Email

4. Site Area

What is the measurement of the site area? (numeric characters only)

Unit

5. Description of the Proposal

Please describe details of the proposed development or works including any change of use.

If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.

Demolition of existing Burger King and any associated structure and the re-development of the site for construction of a residential-led mixed use development, including a tall building, comprising new homes, ground floor flexible commercial units (Class E), car parking spaces, cycle parking spaces, new hard and soft landscaping measures including playspace provision and refuse and recycling facilities'

Has the work or change of use already started? Yes No

6. Existing Use

Please describe the current use of the site

Burger King - Class E (previously use class A5 but under the new changes to the use class order, this is now considered to be class E)

Is the site currently vacant? Yes No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated Yes No

Land where contamination is suspected for all or part of the site Yes No

A proposed use that would be particularly vulnerable to the presence of contamination Yes No

7. Materials

Does the proposed development require any materials to be used externally? Yes No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Please see design and access statement

Roof

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Please see design and access statement

Windows

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Please see design and access statement

Doors

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Please see design and access statement

Boundary treatments (e.g. fences, walls)

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Please see design and access statement

Vehicle access and hard standing

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Please see design and access statement

Are you supplying additional information on submitted plans, drawings or a design and access statement? Yes No

7. Materials

If Yes, please state references for the plans, drawings and/or design and access statement

Please see design and access statement

8. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Are there any new public roads to be provided within the site? Yes No

Are there any new public rights of way to be provided within or adjacent to the site? Yes No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? Yes No

9. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces? Yes No

Please provide information on the existing and proposed number of on-site parking spaces

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	15	149	134
Cycle spaces	0	160	160

10. Trees and Hedges

Are there trees or hedges on the proposed development site? Yes No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? Yes No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's Flood map for planning. You should also refer to national standing advice and your local planning authority requirements for information as necessary.) Yes No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? Yes No

Will the proposal increase the flood risk elsewhere? Yes No

How will surface water be disposed of?

Sustainable drainage system

Existing water course

Soakaway

Main sewer

11. Assessment of Flood Risk

Pond/lake

12. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species:

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

b) Designated sites, important habitats or other biodiversity features:

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

c) Features of geological conservation importance:

- Yes, on the development site
 Yes, on land adjacent to or near the proposed development
 No

13. Foul Sewage

Please state how foul sewage is to be disposed of:

- Mains Sewer
 Septic Tank
 Package Treatment plant
 Cess Pit
 Other
 Unknown

Are you proposing to connect to the existing drainage system? Yes No Unknown

If Yes, please include the details of the existing system on the application drawings. Please state the plan(s)/drawing(s) references.

See Drainage Strategy DS2866

14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? Yes No

If Yes, please provide details:

See Design and Access Statement

Have arrangements been made for the separate storage and collection of recyclable waste? Yes No

If Yes, please provide details:

See Design and Access Statement

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste? Yes No

16. Residential/Dwelling Units

Please note: This question has been updated to include the latest information requirements specified by government.

Applications created before 23 May 2020 will not have been updated, please read the 'Help' to see details of how to workaround this issue.

Does your proposal include the gain, loss or change of use of residential units?

Yes No

Please select the proposed housing categories that are relevant to your proposal.

- Market Housing
 Social, Affordable or Intermediate Rent
 Affordable Home Ownership
 Starter Homes
 Self-build and Custom Build

Add 'Market Housing - Proposed' residential units

Market Housing - Proposed						
	Number of bedrooms					
	1	2	3	4+	Unknown	Total
Flats/Maisonettes	0	0	0	0	125	125
Houses	0	0	3	0	0	3
Total	0	0	3	0	125	128

Add 'Social, Affordable or Intermediate Rent - Proposed' residential units

Social, Affordable or Intermediate Rent - Proposed						
	Number of bedrooms					
	1	2	3	4+	Unknown	Total
Flats/Maisonettes	0	0	0	0	8	8
Total	0	0	0	0	8	8

Please select the existing housing categories that are relevant to your proposal.

- Market Housing
 Social, Affordable or Intermediate Rent
 Affordable Home Ownership
 Starter Homes
 Self-build and Custom Build

Total proposed residential units

136

Total existing residential units

0

Total net gain or loss of residential units

136

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Yes No

Note that 'non-residential' in this context covers all uses except Use Class C3 Dwellinghouses.

Please add details of the Use Classes and floorspace.

Following changes to Use Classes on 1 September 2020: The list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. Multiple 'Other' options can be added to cover each individual use. View further information on Use Classes.

17. All Types of Development: Non-Residential Floorspace

Use Class	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
Other Other Class E (commercial, business and service)	250	0	277	27
Total	250	0	277	27

Loss or gain of rooms

For hotels, residential institutions and hostels please additionally indicate the loss or gain of rooms:

18. Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees? Yes No

19. Hours of Opening

Are Hours of Opening relevant to this proposal? Yes No

20. Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes? Yes No

Is the proposal for a waste management development? Yes No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

21. Hazardous Substances

Does the proposal involve the use or storage of any hazardous substances? Yes No

22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

23. Pre-application Advice

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

24. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

25. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

Reply to: Lucy Baxter
E-mail: lucy.baxter@milton-keynes.gov.uk
Our Ref: 23/02579/PRIOR
PP-12600095

Bletchley And Fenny Stratford Town Council,
Sycamore House
Drayton Road
Bletchley
Milton Keynes
MK2 3RR

15th November 2023

Dear Sir/Madam,

Town and Country Planning Act 1990 (As Amended)

Town and Country Planning (Development Management Procedure) Order 2015

Application no: 23/02579/PRIOR

Proposal: Prior Approval for change of use of the existing ground floor commercial unit (Class E) to 3 x 1-bedroom residential units (Class C3)

At: Queensway House 207 - 209 Queensway Bletchley Milton Keynes MK2 2EE

I have received the above application which can be viewed via the Council's Public Access system using the link: <https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S440HTKWONW00> .

I would be grateful to receive any comments you may have about the proposal by **13th December 2023**. Any objections must form a material planning consideration and should you wish for the application to be referred to the Planning Committee/Panel for determination; an explicit request must be made to that effect. If no reply is received within this period the application may be decided without your comments.

Where a request to refer an application to Planning Committee/Panel has been received from a Parish or Town Council, an undertaking to attend the meeting to address the Committee/Panel is expected. Failure to attend a Planning Committee/Panel, following an undertaking to so do, on two occasions within a 6 month Period will result in;

Planning and Placemaking
Civic, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ
01908 691691
www.milton-keynes.gov.uk/planning-and-building

- a. The Parish or Town Council being barred from requesting an application be referred to Planning Committee/Panel for a 3 month period from the date of the second incidence; and,
- b. Any applications within that Parish being determined in accordance with the Officer recommendation under delegated powers. This would also be for a concurrent 3 month period and would only take effect in cases where no other parties have lodged objections and requested the case be heard before a Planning Committee/Panel.

Yours faithfully,

Lucy Baxter
Senior Planning Officer

Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3)

Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

MK12 5NF

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Permitted development rights are subject to conditions set by legislation to ensure that only appropriate proposals are eligible.

The need to apply to the Local Planning Authority to see if prior approval is required is one such condition.

The questions below will help determine if the proposals are eligible for this permitted development right.

The current building and site

Has the building been vacant for a continuous period of at least 3 months immediately prior to the date of this application?

Yes

No

Has the use of the building, for a continuous period of at least 2 years immediately prior to the date of this application, been any of the following:

• For periods prior to 1 September 2020

- Shops (Use Class A1);

- Financial and professional services (Use Class A2);

- Food and drink (Use Class A3)

- Business (Use Class B1);

- Medical or health services

- Non-residential institutions (Use Class D1(a));

- Crèche, day nursery or day centre

- Non-residential institutions (Use Class D1(b));

- Indoor and outdoor sports

- Assembly and leisure (Use Class D2(e)), other than an indoor swimming pool or skating rink;

• For periods from 1 September 2020

- Commercial, Business and Service (Use Class E)

Yes

No

Does the cumulative floor space of the existing building exceed 1,500 square metres?

Yes

No

Is any land covered by, or within the curtilage of, the building:

- in a site of special scientific interest;
- a listed building or land within its curtilage;
- a scheduled monument or land within its curtilage;
- a safety hazard area;
- a military explosives storage area;

Or, is the building:

- in an area of outstanding natural beauty;
- in an area specified by the Secretary of State for the purposes of enhancement and protection of the natural beauty and amenity of the countryside;
- in the Broads;
- in a National Park;
- in a World Heritage Site

Yes

No

The proposed change of use

For applications, submitted before 1 August 2022, proposing a change of use to Dwellinghouses from Offices (Use Class B1(a)/E(g)(i)).

Is/Was there an Article 4 direction in place that has removed these specific permitted development rights?

Yes

No / Not relevant

Will all the proposed new dwellinghouses have gross internal floor areas of at least 37 square metres, and comply with the [nationally described space standard?](#)

Yes

No

Following the development, will every dwellinghouse in the building remain in use within Use Class C3 and for no other purpose, unless that purpose is ancillary to the primary use as a dwellinghouse?

Yes

No

Agricultural tenants

To be eligible for this permitted development right, all parties to any agricultural tenancy agreements that are currently in place need to provide consent.

This is to help ensure that agricultural tenants are not displaced to allow a change of use to be carried out.

Is any part of the land covered by or within the curtilage of the building to be demolished occupied under any agricultural tenancy agreements?

Yes

No

Fire Safety

Where the building (as proposed) exceeds certain limits, legislation has been put in place to ensure the adequate consideration of fire safety by the Local Authority (including its decision to grant prior approval) and other relevant parties.

Would the proposed development result in a building that contains one or more dwellinghouse, and is:

- 18 metres or more in height (as measured from ground level to the highest part of the roof); and/or
- Contains 7 or more stories

Yes

No

Description of Proposed Works, Impacts and Risks

Proposed works

Please describe the proposed development including details of any dwellinghouses and other works proposed

Change of use of ground floor (commercial) to provide 3 flats.

Please provide details on the provision of adequate natural light in all habitable rooms of the dwellinghouses

All of the units have windows and adequate natural light to habitable rooms.

What will be the net increase in dwellinghouses?

3

This figure should be the number of dwellinghouses proposed by the development that is additional to the number of dwellinghouses in the existing building prior to the development.

Impacts and risks

Please provide details of any transport and highways impacts and how these will be mitigated, particularly to ensure safe site access

Refer to Covering Letter.

Please provide details of any contamination risks and how these will be mitigated

Refer to Covering Letter.

Please provide details of any flooding risks and how these will be mitigated.

Refer to Covering Letter.

A flood risk assessment should accompany the application where the site:

- is in Flood Zones 2 or 3; or
- is in an area with critical drainage problems (such areas will have been notified to the Local Planning Authority by the Environment Agency).

[Check if your site location is in Flood Zone 2 or 3 online](#)

Check with your Local Planning Authority to see if your site is in an area with critical drainage problems.

Please provide details of the impacts of noise from any commercial premises on the intended occupiers of the new dwellinghouses and how these will be mitigated

Refer to Covering Letter.

If the building is located in a conservation area, and the development involves a change of use of the whole or part of the ground floor. Please provide details of the impacts that the change of use will have on the character or sustainability of the conservation area and how these will be mitigated

Refer to Covering Letter.

If the building is located in an area currently in use for general or heavy industry, waste management, storage and distribution, or a mix of such uses.

Please provide details of the impacts on intended occupiers of the development of the introduction of residential use in the area and how these will be mitigated

Refer to Covering Letter.

If the proposal involves the loss of services provided by a registered nursery, or a health centre. Please provide details of the impacts on the local provision of the type of services lost and how these will be mitigated

Refer to Covering Letter.

List of flats and other premises in the existing building

Please provide a list of all addresses of any flats and any other premises within the existing building

House name:

Former HSBC Bank, Queensway House

Number:

Suffix:

Address line 1:

207-209 Queensway House

Address Line 2:

Queensway

Town/City:

Milton Keynes

Postcode:

MK2 2EE

Declaration

I/We hereby apply for Prior Approval: Change of use – commercial/business/service to dwellinghouses as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Jennifer Smith

Date

13/11/2023

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Reply to: Lucy Baxter
E-mail: lucy.baxter@milton-keynes.gov.uk
Our Ref: 23/02581/PRIOR
PP-12600209

Bletchley And Fenny Stratford Town Council,
Sycamore House
Drayton Road
Bletchley
Milton Keynes
MK2 3RR

15th November 2023

Dear Sir/Madam,

Town and Country Planning Act 1990 (As Amended)

Town and Country Planning (Development Management Procedure) Order 2015

Application no: 23/02581/PRIOR

Proposal: Prior Approval for the change of use of part of the first floor from Class E (commercial) to Class C3 (residential)

At: Queensway House 207 - 209 Queensway Bletchley Milton Keynes MK2 2EE

I have received the above application which can be viewed via the Council's Public Access system using the link: <https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S445XVKW0NW00> .

I would be grateful to receive any comments you may have about the proposal by **13th December 2023**. Any objections must form a material planning consideration and should you wish for the application to be referred to the Planning Committee/Panel for determination; an explicit request must be made to that effect. If no reply is received within this period the application may be decided without your comments.

Where a request to refer an application to Planning Committee/Panel has been received from a Parish or Town Council, an undertaking to attend the meeting to address the Committee/Panel is expected. Failure to attend a Planning Committee/Panel, following an undertaking to do so, on two occasions within a 6 month Period will result in;

Planning and Placemaking
Civic, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ
01908 691691
www.milton-keynes.gov.uk/planning-and-building

- a. The Parish or Town Council being barred from requesting an application be referred to Planning Committee/Panel for a 3 month period from the date of the second incidence; and,
- b. Any applications within that Parish being determined in accordance with the Officer recommendation under delegated powers. This would also be for a concurrent 3 month period and would only take effect in cases where no other parties have lodged objections and requested the case be heard before a Planning Committee/Panel.

Yours faithfully,

Lucy Baxter
Senior Planning Officer

Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E), or betting office or pay day loan shop to mixed use including up to two flats (Use Class C3)

Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class G

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

207-209 Queensway House

Address Line 1

Queensway

Address Line 2

Address Line 3

Milton Keynes

Town/city

Bletchley

Postcode

MK2 2EE

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

487599

233825

Description

Ancillary accommodation above the former HSBC bank unit.

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

MK12 5NF

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Permitted development rights are subject to conditions set by legislation to ensure that only appropriate proposals are eligible.

The need to apply to the Local Planning Authority to see if prior approval is required is one such condition.

The questions below will help determine if the proposals are eligible for this permitted development right

Would the proposed change of use result in the building containing more than two flats?

- Yes
 No

Would a part of the building continue to be:

- In a commercial/business/service use; and/or
- Used as a betting office and/or a pay day loan shop

- Yes
 No

Would the proposed flat(s) only be situated on floor(s) above a floor where at least some of the other proposed mixed uses are to be provided?

- Yes
 No

If the building has a ground floor display window, would any of that ground floor be used as a flat?

- Yes
 No / The building does not have a ground floor display window

Will all the proposed flats have gross internal floor areas of at least 37 square metres, and comply with the [nationally described space standard?](#)

- Yes
 No

Following the change of use, will each flat only be used as a dwelling:

- By a single person or by people living together as a family; or
- By not more than 6 residents living together as a single household (including a household where care is provided for residents)

- Yes
 No

Description of Proposed Works, Impacts and Risks

Proposed works

Please describe the proposed development including details of the flat(s) and other works proposed

Change of use of upper floor (ancillary Class E floorspace) to create 1 dwelling.

Please provide details on the provision of adequate natural light in all habitable rooms of the dwellinghouses

All habitable rooms have windows and good levels of adequate natural light.

What will be the net increase in dwellinghouses?

1

This figure should be the number of dwellinghouses proposed by the development that is additional to the number of dwellinghouses in the existing building prior to the development.

Please provide details of any arrangements required for the storage and management of domestic waste

Waste will be collected as per the existing arrangement whereby waste from flats is collected from bin store within the car park area.

Impacts and risks

Please provide details of any contamination risks and how these will be mitigated

Refer to Covering Letter.

Please provide details of any flooding risks and how these will be mitigated.

Refer to Covering Letter.

A flood risk assessment should accompany the application where the site:

- is in Flood Zones 2 or 3; or
- is in an area with critical drainage problems (such areas will have been notified to the Local Planning Authority by the Environment Agency).

[Check if your site location is in Flood Zone 2 or 3 online](#)

Check with your Local Planning Authority to see if your site is in an area with critical drainage problems.

Please provide details of the impacts of noise from any commercial premises on the intended occupiers of the new dwellinghouses and how these will be mitigated

Refer to Covering Letter.

Declaration

I/We hereby apply for Prior Approval: Change of use - commercial/business/service/etc to mixed use incl up to two flats as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Jennifer Smith

Date

13/11/2023

Budget Summary October 2023

	<u>2023/24</u>		
	<u>Actual</u>	<u>Budget</u>	Variance
REVENUE EXPENDITURE			
Community Grants	33994	46075	12081
Democratic Services	14491	19386	4895
Planters	731	1500	769
Youth Work	7920	16240	8320
Dog Bins	6914	15200	8286
Senior Youth Club	9920	30450	20530
Spotlight	10917	20660	9743
Bandstand	551	1165	614
Community Engagement	31195	40600	9405
Christmas Lights Overhead Exp	-609	32555	33164
Christmas Event	4160	17890	13730
Albert St Toilets	17123	44030	26907
Allotments & Community Orchard	5093	7261	2168
War Memorial	0	600	600
The Chapel	1062	2250	1188
Fenny Stratford Community Centre	17646	35641	17995
Professional Fees	8247	11421	3174
Community Infrastructure Fund	-1793	13500	15293
Community Projects/Services	-372	35820	36192
Well-being	32942	52200	19258
Landscaping	53704	124911	71207
Sycamore House (Office)	11779	21355	9576
Sycamore Hall	6478	13851	7373
Staff Costs	282824	492557	209733
74/76 Queensway/Library	6742	5000	-1742
Council Support Services	38730	107357	68627
Rolling Capital Programme Contribution	0	55000	55000
Town Council Vehicle	6656	6517	-139
Neighbourhood Plan	9235	15000	5765
Newton Leys Pavilion	55381	108147	52766
Market	2738	3249	511
	674399	1397388	722989
INCOME			
Community Grants	1500	0	-1500
Spotlight	5854	7910	2056
Community Engagement	15103	11490	-3613
Precept/Grant	1178613	1178612	-1
Albert St Toilets	12950	12950	0
Allotments & Community Orchard	10036	10060	24
Landscaping	84309	43186	-41123
Fenny Stratford Community Centre	22047	38080	16033
Sycamore Hall	312	0	-312
Council Support Services	29862	18400	-11462
Neighbourhood Plan	-350	0	350
Newton Leys Pavilion	42750	75000	32250
Market	1035	1700	665
	1404021	1397388	-6633
NET REVENUE EXPENDITURE			
	-729622	0	729622

ROLLING CAPITAL PROGRAMME

	<u>2023/24</u>		
	<u>Actual</u>	<u>Budget</u>	Variance
Balance Brought Forward	497284	497284	0
Revenue Contribution	0	55000	55000
Sycamore House/Hall	4069	350000	345931
Fenny Stratford Community Centre	0	3000	3000
Barton Road/Landscaping	950	29000	28050
Newton Leys Pavilion	0	3000	3000
Sycamore Hall IT	0	0	0
Sub Total	5019	385000	
Balance Carried Forward	492265	167284	

20/11/2023

Bletchley & Fenny Stratford Town Council

Page 1

11:34

Invoices Due for Payment by 31 December 2023

For Purchase Ledger

Pay by Cheque

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Hygeniq Solutions [HYGENIQ]								
28/06/2023	E250623		<i>E250623/Hygeniq Solutions</i>		30/07/2023	0.20		0.20
Total of Invoices Due (HYGENIQ)						0.20	0.00	0.20
LGRC Associates [LGRC]								
14/11/2022	ON ACC 266		<i>P/Ledger Electronic Payment</i>		14/11/2022	8.00		8.00
Telephone :01404 45973						Total of Invoices Due (LGRC)		
						8.00	0.00	8.00
MK Council [MKCOUNCIL]								
01/04/2023	69003054722		<i>69003054722 23/24/MK Council</i>		01/05/2023	1,006.00		1,006.00
01/04/2023	69002910350		<i>69002910350 23/24/MK Council</i>		01/05/2023	346.00		346.00
Telephone :01908 252502						Total of Invoices Due (MKCOUNCIL)		
						1,352.00	0.00	1,352.00
City Glass Stony Stratford [MKGLAZIER]								
04/10/2023	ADJUSTMENT		<i>ADJUSTMENT/City Glass Stony St</i>		04/10/2023	-22.84		0.00
Telephone :01908 760544						Total of Invoices Due (MKGLAZIER)		
						-22.84	0.00	0.00
Octopus Energy [OCTOPUS]								
08/11/2023	KI-1B90118B-0009		<i>KI-1B90118B-0009/Octopus Energ</i>		08/11/2023	-23.54		0.00
						Total of Invoices Due (OCTOPUS)		
						-23.54	0.00	0.00
Securitas Security Serves (UK) Ltd [SECURITAS]								
09/11/2023	S-SIN1436289		<i>S-SIN1436289/Securitas Securit</i>		09/12/2023	48.00		48.00
						Total of Invoices Due (SECURITAS)		
						48.00	0.00	48.00
Society of Local Council Clerks [SLCC]								
15/11/2023	BK213498-1		<i>BK213498-1/Society of Local Co</i>		15/12/2023	411.00		411.00
15/11/2023	MEM246279-1		<i>MEM246279-1/Society of Local C</i>		15/12/2023	503.00		503.00
Telephone :01823 253646						Total of Invoices Due (SLCC)		
						914.00	0.00	914.00
Total Gas & Power Ltd [TOTALGAS]								
10/10/2023	ON ACC 361		<i>P/Ledger Electronic Payment</i>		10/10/2023	-0.01		0.00
Telephone :01737 275800						Total of Invoices Due (TOTALGAS)		
						-0.01	0.00	0.00
Tread the Board Theatre Group [TREAD]								
25/08/2023	TTBTG082		<i>TTBTG082/Tread the Board Theat</i>		25/08/2023	680.00		680.00
						Total of Invoices Due (TREAD)		
						680.00	0.00	680.00
Total of Invoices Due (Purchase Ledger)						2,955.81	0.00	3,002.20

Invoices Due for Payment by 31 December 2023

For Purchase Ledger

Pay by Cheque

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
TOTAL OF INVOICES DUE (ALL LEDGERS)						2,955.81	0.00	3,002.20

Invoices Due for Payment by 31 December 2023

For Purchase Ledger

Pay by Direct Debit

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
Wave - Anglian Water Business [ANGLIANWAT]									
02/08/2023	12363459		12363459/Wave - Anglian Water		24/08/2023	53.61		0.00	
02/09/2023	12488767		12488767/Wave - Anglian Water		25/09/2023	91.89		0.00	
02/10/2023	12614795		12614795/Wave - Anglian Water		24/10/2023	88.14		0.00	
16/10/2023	ON ACC 362		Purchase Ledger DDR Payment		16/10/2023	-119.00		0.00	
17/10/2023	12682148		12682148/Wave - Anglian Water		16/11/2023	48.24		0.00	
02/11/2023	12740522		12740522/Wave - Anglian Water		24/11/2023	95.32		0.00	
12/11/2023	12782778		12782778/Wave - Anglian Water		01/12/2023	548.88		0.00	
15/11/2023	ON ACC 367		Purchase Ledger DDR Payment		15/11/2023	-119.00		0.00	
20/11/2023	ON ACC 368		Purchase Ledger DDR Payment		20/11/2023	-912.87		0.00	
Telephone :0345 070 4158						Total of Invoices Due (ANGLIANWAT)	-224.79	0.00	0.00
British Gas Business [BRITISHGAS]									
07/11/2023	977758085		977758085/British Gas Business		21/11/2023	1,003.84		1,003.84	
07/11/2023	889612500		889612500/British Gas Business		24/11/2023	374.24		374.24	
13/11/2023	992593151		992593151/British Gas Business		27/11/2023	41.59		41.59	
Telephone :0845 072 3875						Total of Invoices Due (BRITISHGAS)	1,419.67	0.00	1,419.67
BT Telephone Payment Services Ltd [BT]									
28/10/2023	M005 ZU		M005 ZU/BT Telephone Payment S		11/11/2023	33.54		33.54	
						Total of Invoices Due (BT)	33.54	0.00	33.54
E-on									
06/11/2023	KI-97525FB6-0028		KI-97525FB6-0028/E-on		21/11/2023	39.18		39.18	
Telephone :0845 055 0065						Total of Invoices Due (E-ON)	39.18	0.00	39.18
George Browns [GEORGE BROW]									
14/11/2023	159276		159276/George Browns		24/11/2023	31.65		31.65	
Telephone :01525 372062						Total of Invoices Due (GEORGE BROW)	31.65	0.00	31.65
Payroll Options [PAYROLLOPT]									
31/10/2023	147596		147596/Payroll Options		30/11/2023	142.94		142.94	
Telephone :01908 630 777						Total of Invoices Due (PAYROLLOPT)	142.94	0.00	142.94
PHS Group plc [PHS]									
20/10/2023	70152511		70152511/PHS Group plc		19/11/2023	46.42		46.42	
Telephone :029 2085 1000						Total of Invoices Due (PHS)	46.42	0.00	46.42

Invoices Due for Payment by 31 December 2023

For Purchase Ledger

Pay by Direct Debit

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
02/10/2023	1420250345		1420250345/Trade UK		30/11/2023	35.92		35.92
03/10/2023	1420709976		1420709976/Trade UK		30/11/2023	59.99		59.99
04/10/2023	1421152576		1421152576/Trade UK		30/11/2023	201.97		201.97
17/10/2023	1425306373		1425306373/Trade UK		30/11/2023	1.99		1.99
25/10/2023	1428316671		1428316671/Trade UK		30/11/2023	17.97		17.97
26/10/2023	1428725954		1428725954/Trade UK		30/11/2023	2.49		2.49
26/10/2023	1428725962		1428725962/Trade UK		30/11/2023	11.98		11.98
01/11/2023	1430385154		1430385154/Trade UK		31/12/2023	15.98		15.98
02/11/2023	1431013897		1431013897/Trade UK		31/12/2023	7.49		7.49
10/11/2023	1434000168		1434000168/Trade UK		31/12/2023	6.99		6.99
13/11/2023	1434667480		1434667480/Trade UK		31/12/2023	17.98		17.98
Telephone :01908 630213								
Total of Invoices Due (SCREWFIX)						380.75	0.00	380.75
Tatry Group Ltd [TATRY]								
01/11/2023	INV-2889		INV-2889/Tatry Group Ltd		01/12/2023	2,612.02		2,612.02
Total of Invoices Due (TATRY)						2,612.02	0.00	2,612.02
Worldpay Ltd [WORLDPAY]								
31/10/2023	279848907		279848907/Worldpay Ltd		21/11/2023	215.51		215.51
31/10/2023	279739286		279739286/Worldpay Ltd		21/11/2023	41.40		41.40
31/10/2023	279632882		279632882/Worldpay Ltd		21/11/2023	12.00		12.00
31/10/2023	279690143		279690143/Worldpay Ltd		21/11/2023	15.00		15.00
01/11/2023	WM12226718		WM12226718/Worldpay Ltd		21/11/2023	23.94		23.94
Total of Invoices Due (WORLDPAY)						307.85	0.00	307.85
Total of Invoices Due (Purchase Ledger)						4,789.23	0.00	5,014.02
TOTAL OF INVOICES DUE (ALL LEDGERS)						4,789.23	0.00	5,014.02

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Bletchley and Fenny Stratford Town Deal

Update Report 28 November 2023

The most recent full meetings of the Town Deal Board took place on 28 September 2023 and 20 November 2023. Agendas and minutes can be found on Milton Keynes City Council's website within the ModGov system using the meeting dates or by consulting the Town Deal website at <https://groundbreakingbletchleyandfenny.co.uk/about/meetings>.

At the September meeting feedback was given from the chair of the Community Advisory Board, Cllr Veronica Belcher. The group had met twice at that point and membership of the groups was discussed as it was felt by some to be dominated by councillors. It was agreed to review the membership of the group.

The board received feedback from EWR and noted that requested community engagement event had taken place in Bletchley and Fenny Stratford Community Centre.

Concerns and developments relation to the Innovation Hub project were reported and it had become clear that there was a funding gap in delivering the Innovation Hub due to rising costs and the overall viability of the wider development on the former fire station site. The project team had also received feedback that the project would not be of interest to operators in a location like Bletchley as these projects were generally found in city centres. Although some operators were still interested in the project they could not offer meaningful guarantees of rent or the capital input which was necessary to meet the funding gap. It was agreed to continue consideration of options and to hold a further board meeting specifically to progress this matter.

The tendering for demolition of the old Sainsburys site had been completed. Wilko's had closed and MKDP was continuing active management of the Brunel Centre site as vacant possession was not anticipated until 2026/27. Meanwhile the Brunel Centre brief would be out for consultation during October/November 2023. There was discussion of community engagement and consultation on the Town Deal programme and it was agreed that a draft brief would be produced exploring a holistic approach to community engagement across the whole TD programme. (A draft document has been circulated to board members since this meeting.)

An update was provided on the transport hub and outline designs for the thinning of Saxon Street had been sent to board members. The preferred option was to potentially delete the northbound carriage way. These designs would be refined and reviewed alongside traffic data and public engagement was planned. Discussions continued with EWR about an eastern entrance to the railway stations but funding had not been agreed. The board expressed frustration at the lack of progress.

The public realm improvements to Queensway and Aylesbury Street were being developed and a long list of interventions was being considered by highways teams at MKCC. A revised list of options would be brought back to the board at a later date.

The Redway project was progressing and well and on completion of sections 4 and 4 section 2 would be delivered. Unfortunately there were still land use problems with section 5 but work continued.

The Tech Park project was on track.

Block E at Bletchley Park would be used by the international media for the AI summit in November and the wartime building was handed back in June was being used for the learning programme with schools and young people.

There was no further update on the Fibre project.

Active Marketing of Vacant Sites continued and this project was on track. A contract had been awarded to Whistlejacket London to develop a narrative for Bletchley.

At this meeting it was confirmed that an overarching parking study had been developed and was being discussed with consultants by MKCC.

Unfortunately the heritage lottery fund bid for the Blue Lagoon had been unsuccessful but it was hoped to revisit the bid following further investigation work. There was potential for this as a new strategy had been announced by Heritage Lottery.

The Board noted a budget update on the programme.

At the request of the BFSTC Clerk there was a discussion on the Albert Street toilets and an update on the current situation regarding security of tenure which is well known to Town Councillors. It was agreed to take the discussion outside the board meeting. Other members of the board agreed that refurbishing an inadequate facility was not acceptable and the board should be looking at changing place facilities in the town centre.

At the meeting on 20 November 2023 the board concluded that the Innovation Hub could not be delivered in budget and an alternative project would not be possible as DLUHC would deem it very high risk at this stage in the project. Therefore it was planned to reallocate the funds to other projects. Any projects in receipt of additional funding would need to have a reassessed Benefits Cost Ratio (BCR) to confirm they still represent good value for money. It was confirmed that MKCC would be appointing a retained consultant for business case development, who would be able to assist with re-evaluating BCR's meaning that no additional procurement for this task would be required. Additional approval will also be required from the S151 Officer. A meeting was due to take place on 24 November to obtain this approval.

The next meetings of the board are on 19 December 2023 and 18 March 2024.

Since the board meetings it has been agreed that public consultation on the parking study will take place as follows:

- Wednesday 6th December – 17:30-19:30 – Bletchley Library
- Saturday 9th December – 11am-1pm – Fenny Stratford Community Centre
- Monday 11th December – 9:30-11:30am – Bletchley Library
- Tuesday 12th December – 17:30-19:30 - Institute of Technology

Councillors are encouraged to help promote these sessions and to attend themselves to share their individual views.

D Shephard
Town Clerk
28 November 2023



Agenda Item 12

Agenda Item	To consider and approve spending on community events for the remainder of 2023-2024.		
Council/Committee	Full Council		
Meeting Date	28.11.2023	Report Writer	John Fairclough / Davina Pancholi
Purpose of report	To consider and approve spending on community events for the remainder of 2023-2024.		
Strategic Priorities	Robust with resources Closer to our community We will make things happen		
Budget Codes and Costs	£9k for Street Iftar. £3k Easter (Includes 1k already budgeted)		
Equality/Inclusion Implications	Ensuring events can be enjoyed and experienced by as wide an audience as possible.		
Supporting Documentation (if any)	N/A		

Background

Additional funding is required to ensure the success and inclusivity of the remaining events for 2023-2024.

The **Street Iftar event and Easter** are integral components of the community engagement initiatives, fostering unity, diversity, and understanding among our residents. These events have proven to be invaluable in bringing people from various backgrounds together.

At the last community committee, it was RESOLVED to note and support the remaining calendar of events for 2023-2024 which included the above and the budget of £5k for Lunar New Year and up to £9k for Street Iftar.

***Due to time constraints, it has been proposed to remove the Lunar New Year celebration. ***



Detailed Considerations/Information

Iftar (March 16th 2023)

Iftar is an event organised as part of Ramadan. These events invite people from all faiths and none to come together during Ramadan to break their fast and create spaces of mutual dialogue, engagement, and exchange. Breaking down barriers

This event involves the council providing a meal and facilitating discussion and performances. We can add a theme /thinking point such as “our impact on the environment”.

Normally running at the time of breaking a fast from 5.30pm – 9pm

Costs include – Venue Hire (Palatial Hall), decoration, food and entertainment.

Easter (March 30th 2023)

To be hosted on Stanier Square. Majority of the budget to cover provided food (afternoon tea boxes) and visit from an Easter Bunny, plus crafts and other entertainment.

Financial Implications

Street Iftar – Total 9k

The Palatial Hall venue hire and the decoration for 200 guests + Security = £6315

Food and entertainment provision = £2,685 for up to 200 guests

Easter – Total £3k (including the £1k already budgeted)

Officer Recommendation

To agree the removal of Lunar New Year Celebration and approve spending to host the Street Iftar and increased budget for Easter to £3k.

Bletchley and Fenny Stratford Town Council Delivery Plan 2023-24 - Approved April 2023

(Organised by strategic priority)

Updated on 20.11.2023

1 Cleaner and Greener

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Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Linked strategic priorities
Climate Initiative		Council	To be linked with NP				1 ,6
Publish carbon and environmental audit when completed	E&PC	F&GC	Reported to committee on 14.11.2023 - published on website		Completed for year	EPM	2, 3,
Develop action plan arising from carbon and environmental audit	E&PC	F&GC	WIP - Climate Change Working group to make recommendations		Needs Work	EPM	2, 3,
Implement actions from the plan based on timetable therein	E&PC	F&GC	Awaiting action plan	asap	Needs Work		2, 3
Establish or join local Climate Forum	E&PC	CC	Clerk has attended MK Climate Forum, more councillor engagement needed		Needs work	EPM	2
Manor Road Site							
Further development of site including planting permanent signage and maintenance	E&PC		Project completed and will be moved to BAU plan for 2024-2025	to September 2023 and thereafter	On track	EPM	2
Pinewood Drive Allotment Site							
Support Green Gym Group to become independent and sustainable	E&PC	CC	EPM to arrange meeting with Project Co-ordinator to discuss long term maintenance needs and support	to March 2024	On track	EPM	4, 5

Agenda Item 13

Blue Lagoon							
Continue partnership work with MKCC through Blue Lagoon User group and Strategic Group to restore Blue Lagoon	E&PC	CC/Council	Regular liaison with MKCC, all Strategic group and User Groups to date have been attended by members of town council.	Ongoing	On track	TC/EPM	4, 5
All green spaces							
Aim to preserve the natural environment, parkland, biodiversity and important landscapes. Initiate wildflower and tree-planting, while also seeking to develop additional wildlife areas and community gardens.	E&PC	Council	No budget for planting during 2023-24. Long term objective and priority for 23-24 is to preserve and improve through landscaping contract from September 23	Ongoing	On track	EPM	4, 5
Provide more flower beds including some raised beds to be enjoyed particularly by disabled people	E&PC		No budget allocated, cannot progress without funds Suggest move to 2024-25 plan	Ongoing	Completed for year	EPM	4, 5
Boundary marking of land behind Newton Leys Allotments and agreement about future usage	Council	E&PC	Boundary marked. Further development of site in 2024-2025	By 1 July 2023	Completed for year	EPM	
Installation of additional EV chargers at NLP	F&GP	F&GC/ Council	Slow progress due to complexities of lease - report due to Finance and Governance on 9 January	Asap	On track		

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2 Proud of our past and of our future

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Linked strategic priorities
Sycamore Buildings							
i) Develop and implement phased refurbishment of Sycamore Hall (and House) to provide flexible multi-use space for the community and increased capacity for local delivery of services. (See separate project plan.)	Council	F&GC	Planning permission granted 2 October 2023. Funding is major priority.	Ongoing	On track	TC	1, 3, 4, 6, 6
ii) Develop large meeting room at Sycamore Hall to be used as permanent Council chamber and let for business/community use with hybrid meeting capacity	Council	F&GC	Dependent on progress with item above	LT goal	Needs work see above	TC	3, 4, 5 6
Town Deal & Town Centre							
Engage with partners including Town Deal to influence future development of town. Work to include development of NP policies, influence on public realm improvement project, input to development briefs, policy on affordable housing etc and support of community engagement on development of town.	Council	E&PC	All town deal meetings attended by representatives of town council. Presentation on PRI project to full council in May 23. Community advisory group established, first meeting 31 July 23. Most recent TD board meeting was on 20.11.2023. Potential changes to TIP discussed. Report due to full council 28.11.2023		On track	TC	2, 4, 5, 6

Work with partners to support the development of a strong image or “brand” for the Town. Continued partnership working with MKC Economic development team, business associations and Town Deal.	Council	MKCC/ Town Deal	TC is co-operating with Economic Development team at MKCC. Long term objective	To 2025	On track	TC	4
Develop relationships with businesses and support new business association	Council	CC	Continue partnership working with MKCC economic development team as well as independent engagement with local businesses	Ongoing	On track	MT	4
CIF Project 1 (2023-2024) - planters on Queensway	E&PPC	Council, CC	On 15.11.2023 it was agreed to relocate this project to Aylesbury Street in FS due to uncertainty with PRI project in TD TIP	By 31 March 2024	Needs work	EPM	4
CIF Project 3 (2023-2024) - signage to BLC	E&PC	Council	Ongoing discussions with MKCC about wording of signage	By 31 March 2024	Needs work	EPM	4
Public Art							
i) Women's Euros Legacy Project - Blecca Lea	Council	MKCC	Regular features in newsletters and social media channels, Blecca Lea participated in Big Street Eat, Blue Lagoon exhibition v successful, project now completed though some participation expected in Xmas event on 2.12.2023.	to end 2023	Completed for year	TC/DC	4
ii) Turing Project - continue engagement with partners on public art commission	MKCC	Council	Three artists shortlisted, Clerk representing town council in commissioning panel.		On track	TC	4

iii) Leon Dinosaur - continue engagement with MKCC on future of dinosaur and regen of Warren field	Council	MKCC	Two meetings held with MKCC most recently on 17.7.2023. Meeting and correspondence with those leading public campaigns. 3D scan and survey completed by MKCC. Presentation by MKCC at September LERF. Further discussions at SCSG and LERF in November. Joint news item expected in November 2023. Regen work on Warren Field expected to start in January 2024.	Ongoing in line with regeneration timetable	On track	TC	4
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3 Robust with resources

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Linked strategic priorities
Development of 5 year financial plan including forward budgets and planned annual review of charges		Council	Plan currently under review as part of 2024-2025 budgeting process. To be considered on 28.11.2023 at full council	Review in line with progress on Sycamore House	On track	RFO	3, 6
Request the partial exemption calculation for 2022/23 and review the financial impact of the Option to Tax on the income of FSCC and NLP. (The review of the Scale of Charges for 2024/25 should include any negative impact on the income generated by FSCC and NLP as a result of the Option to Tax.)		Council	VAT partial exemption calculation received, to be reported to Finance and Governance on 22.9.2023 and any changes to charges for 24-25 agreed at the October meeting of the Finance and Governance Committee and revised at full council on 21.11.2023.		On track	RFO	3, 6

Review of facilities bookings systems and procedures and development of out of hours and caretaker services	Council	F&GC, CC and EPC	Work ongoing, officers have visited other councils and reviewed alternative software etc. App in development for caretaker services.		On track	MT	3, 6
Review of staffing arrangements in the light of changing council needs	EPC	Council	Staff changes completed. Further review may be necessary in 2024-2025 depending on progress with Sycamore project		Completed for year.	TC	3
Asset valuation of Fenny Stratford Community Centre	F&GP	Council	Procurement for survey completed outcome awaited	within financial year	On track	EPO	
Investment of reserves	Council	F&GP	Carried over from 22-23 plan, wider distribution of reserves including separate investment of S106 for NL allotments	Depends on progress with Sycamore Hall and decisions re MTFP	Needs work	RFO	3

4 Closer to our community

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Strategic priorities
Deliver community events programme (see separate action plan)	CC	Council	Markets and BBSE delivered, ongoing work on Halloween, Christmas etc	Ongoing through year	On track for 2023-24	DC/MT	1, 2, 3, 5
CIF Information boards project (2022-2023) - install and maintain new CIS information boards also review and refurbish council noticeboards		F&GC	CIF noticeboards installed and completed. New noticeboard at Sycamore House installed November 2023.	to March 2024	Completed for year	EPM	3

Partnership with Bedford and MK Waterways Trust							
i) Agree and deliver approved objectives for 2023-24		Council			Completed for year	DC/MT	1, 2,
ii) Raise awareness of importance of canal in B&FS		Council	To be pursued through NDP		Needs work	DC	1, 2
Undertake a study as to how best to involve young people in the governance of council	Council	F&GC		Long term goal	Needs work	TC	4
Develop a business directory on the new website and advertise the Town's businesses		Council	BFSTC website directory update is in progress Work on promoting town's businesses with MKCC economic development team as part of Town Deal AMOS is ongoing	to March 2024	On track	DC	2
Local History							
i) Digital Trail project	CC	Council	Awaiting outcome of funding application due November 2023		Needs work	DC	2, 5
ii) Develop local history element of website	CC	Council		to March 2024	Needs work	DC	2, 5
Meet targets in Communications Strategy and Action Plan:					Needs work	DC	
i) Targets	CC	Council			On track	DC	1, 2,3,5, 6
ii) annual survey - to inform budget planning	Council	CC, F&GC	Undertaken during November 2023, results due to full council on 28.11.2023		On track	TC/DC	3
White Ribbon							

i) Maintain accreditation by developing programme of work and events	CC	Community Committee	Clerk has co-organised MK Vigil on behalf of council, visit to Water Eaton Larder scheduled for 27.11.2023 more engagement from councillors needed		Needs work	DC	5, 6
ii) Support events and publicise on website/newsletters/ social media	CC	Community Committee	Joint working with MKCC, MK Soroptimists and others continues	to March 2024	On track	TC/DC	5, 6
Constitution - develop constitution and policies page on website	F&GP	Council	Develop ModGov module for website	Original deadline extended to March 2024	Needs work	TC/DC	3

5 Supporting wellbeing and safety

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Strategic priorities
Safer walking cycling routes							
i) Work with MKC and Town Deal Board and others on provision of additional cycle routes in Bletchley and Fenny	Council	E&P Committee	Working on Newton Leys route construction on town council land at Newton Leys etc	Long term goal	On track	TC	1, 4
ii) Support provision of walking and cycle route maps for the Town and surrounding area	E&PC	Council/ MKCC	Suggest move to 2024-2025 plan	Long term goal depends on delivery of Redways	Needs work	TC	1, 2, 4, 5
Future provision of public toilets							
i) Develop and implement minor refurbishment and improvement programme	F&G		To be discussed at Finance and Governance 9 January 2024. Delaying issue is lack of secure tenure		Needs urgent work	EPM	2, 3,

ii) Continue negotiations with MK Council and Town Deal for provision of improved permanent facilities	Council	MKCC/ Town Deal	As above	Long term goal	Needs work	TC	6
Installation of 4th defibrillator in community		Community Committee/E&PC	Equipment secured from central government for Defib at Albert St WCs.	by 31 March 2024	On track	EPM	6
CIF Project 2 (2023-24) - Installation of SIDs	E&PC		NL camera location cannot be utilised until roads adopted. Other locations risk assessed and equipment purchased. Ringway/MKCC cannot install posts until January 2024.	by 31 March 2024	On track	EPM	6
Preparation for landscaping transfer and planning for safety around water body at Mount Farm	E&PC	EPC		to September 2023 and thereafter	Completed for year	EPM	1, 2, 3, 4

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6 Making things happen

Project	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Strategic priorities
Neighbourhood Plan							
Continue to follow agreed timetable for development and production of NDP (see project plan)	Council	NPSG	Monthly meetings have been taking place YTD. Volunteer task forces have completed research tasks. Now policy ideas being validated for consultation in January 2024.	To be reviewed by NPSG	Needs work	TC/DC	1, 2, 3, 4, 5

Work with MKCC and partners on Lakes regeneration and development of community hub and redevelopment of Warren Field	Council	E&PC, MKCC/Town Deal	Town Council focus is now on Sycamore Hall for its community hub. Delays on Regen outside Town Council's control. "Green light" expected from MKCC in December on construction contract.	Ongoing	Needs work	TC	2, 4
Landscaping Service Delivery						TC/DC	1, 4
Implementation of devolved service with grant from MKCC - detailed action plan	E&PC	Council	New staff start 14.8.2023. Contract delivery starts 4.9.2023		On track	MT	
Produce detailed timetable for service transfer for period from May 23 to September 23	E&PC	F&GC		1 May 2023	Completed for year	EPM	1
Produce three detailed delivery plans:	E&PC						
i) Allotments and community Orchard from 1 April 2023 to 31 March 2024	E&PC	EPC		1 April 2023	On track	EPM	1
ii) Devolved Landscaping from 1 September 2023 to 31 March 2024	E&PC	EPC		1 June 2023	On track	EPM	1
iii) NL Football pitches marking and maintenance	E&PC	Council/CC/ EPC			On track	EPM	1
Set up and preparation of Barton Road premises	F&GC	EPC, Council			Completed for year	EPM	1
Oversee equipment delivery	F&GC	E&PC, Council			Completed for year		3
Develop and introduce landscaping app for customers and officers	F&GC	Council, EPC, CC	App is operational and working well. Will continue to monitor.	by mid August 2023	Completed for year	MT	3, 4, 5

Agree community use of NLP football facilities	CC	E&PC, Council, EPC, F&GC	Agreement reached and hiring arrangement in place and being monitored	asap	Completed for year	MT	3, 4, 5
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Agenda Item	To consider feedback from the Residents' Survey 2023 and determine next steps		
Council/Committee	Full Council		
Meeting Date	28.11.2023	Report Writer	John Fairclough
Purpose of report	To consider feedback from the Residents' Survey 2023 and determine next steps		
Strategic Priorities	Closer to our community Supporting wellbeing and safety Robust with resources		
Budget Codes and Costs	Community Engagement		
Supporting Documentation (if any)	Survey results report		

Background

The 2023 Residents survey was published at the beginning of October 2023 in both digital and printed formats with a closing date of the 24 November 2023.

It has been shared via:

- Town Council website.
- All social media channels/platforms and online resident groups.
- Boosted through paid ads on social media.
- Included in 'The Neighbour' (nearly 9000 copies).
- Digital newsletter.
- Printed copies given out/collected at various locations including the library in the town.

Detailed Considerations/Information

So far 173 responses have been received with a split of:

- 120 Digital



- 53 Printed

The report attached shows the results of the digital responses so far including individual comments.

Financial Implications

None

Officer Recommendation

The deadline for the survey is extended to the 8 December 2023 to allow further responses to be collected. The Christmas event can be a place where we can ask residents to fill in either online or on printed copies. The results can then be presented back in January.



Bletchley and Fenny Stratford Town Council Residents' Survey 2023

120

Total Responses

120 Completed Responses

0 Partial Responses

1177

Survey Visits

Bletchley and Fenny Stratford Town Council consists of 21 councillors who are elected (or in some cases co-opted) to represent the local community. It is a statutory body which forms part of the first tier of local government. The town council is wholly independent of Milton Keynes City Council though we work with the city council and many other partner organisations. Our councillors are supported by a team of employees who implement the day-to-day work of the council.

Like all local councils, our work falls into three main categories:

- representing the local community
- delivering services to meet local needs
- working to improve community well-being and quality of life

and is funded by a tax known as a precept which is paid by local residents and is collected as part of the council tax.

We are asking you to give us your views about the services and support we provide to residents. This feedback is really important in helping councillors to decide the town council's priorities.

There are lots of services we cannot provide such as rubbish collections, schools, social care, planning, street lighting and road maintenance because these are all MKCC services. We will help where we can, but we cannot do this work ourselves. Our existing services include management of community centres, community events and specialist markets, Christmas lights, public toilets, allotments, youth clubs, holiday play schemes, CCTV cameras to deter and detect anti-social behaviour and many others. Recent feedback encouraged the council to take on landscaping maintenance and to provide warm spaces and money saving advice surgeries during the winter.

Please complete the survey and have your say about what matters most to you. You can tear out and fill in the questionnaire on the next page, and drop it in to any of the following:

Sycamore House, Drayton Road, Bletchley MK2 3RR

Fenny Stratford Community Centre, George Street, Bletchley MK2 2NR

Spotlight Community Centre, Bletchley MK2 3QL

Newton Leys Pavilion, Furzey Way MK3 5SP

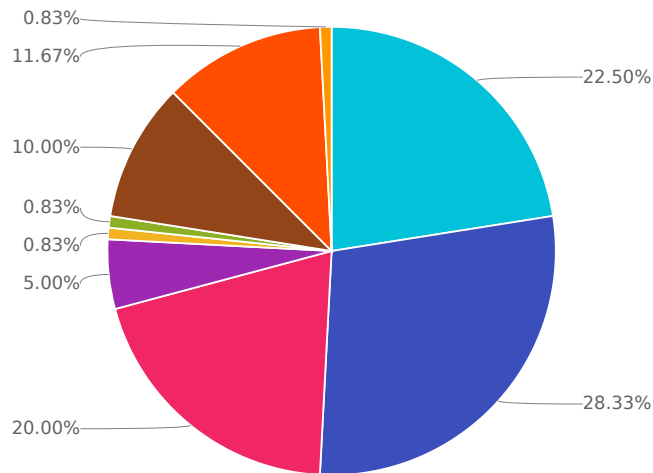
Thank you for sharing your views, which will be taken into consideration in council decision making.

No Responses

Q1

1. Where do you live/work?

Answered: 120 Skipped: 0



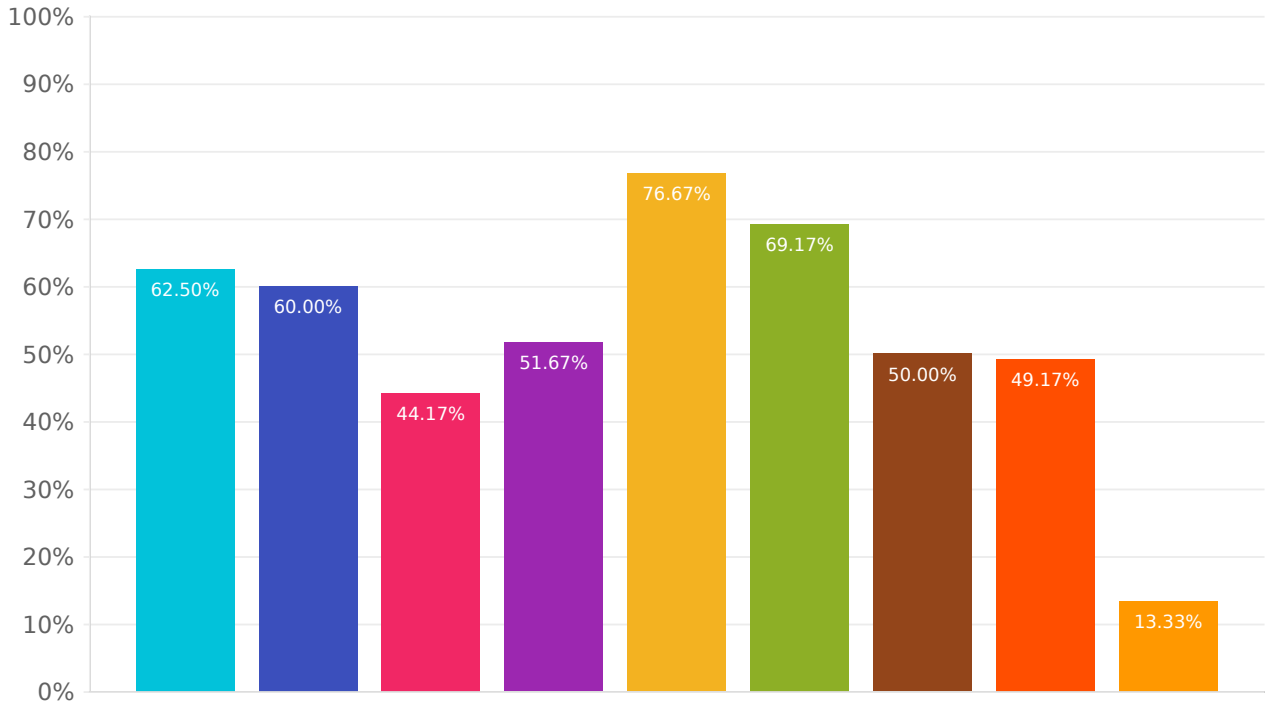
- Newton Leys
- Fenny Stratford / Trees Estate
- Central Bletchley / Leon Estate
- Lakes Estate
- Eaton Leys
- Granby
- Queensway and Denbigh
- Water Eaton
- Mount Farm

Choices	Response percent	Response count
Newton Leys	22.50%	27
Fenny Stratford / Trees Estate	28.33%	34
Central Bletchley / Leon	20.00%	24
Lakes Estate	5.00%	6
Eaton Leys	0.83%	1
Granby	0.83%	1
Queensway and Denbigh	10.00%	12
Water Eaton	11.67%	14
Mount Farm	0.83%	1

Q2

2. Which of our current services do you think are important? Tick all that apply

Answered: 120 Skipped: 0



● Community events (e.g. Big Street Eat, Christmas on Queensway, Specialist Markets and)

● Wellbeing and information (e.g. Free swimming and counselling services, information to local residents)

● Community Grants (e.g. Financial support for community groups)

● Community Buildings (e.g. Newton Leys Pavilion and football pitches, Spotlight and Fenny Stratford Community Centre)

● Environment and landscaping (e.g. grass cutting, hedge and shrub management, tree maintenance, allotments, dog bins, Community Orchard and Christmas lights)

● Town Centre (e.g. Public toilets, specialist markets, Christmas lights, CCTV, notice and information boards)

● Cost of living help (e.g. Foodbank collection service, community larder support, advice and information surgeries)

● Youth activities (e.g. Youth clubs and play schemes)

● Other (Please specify)

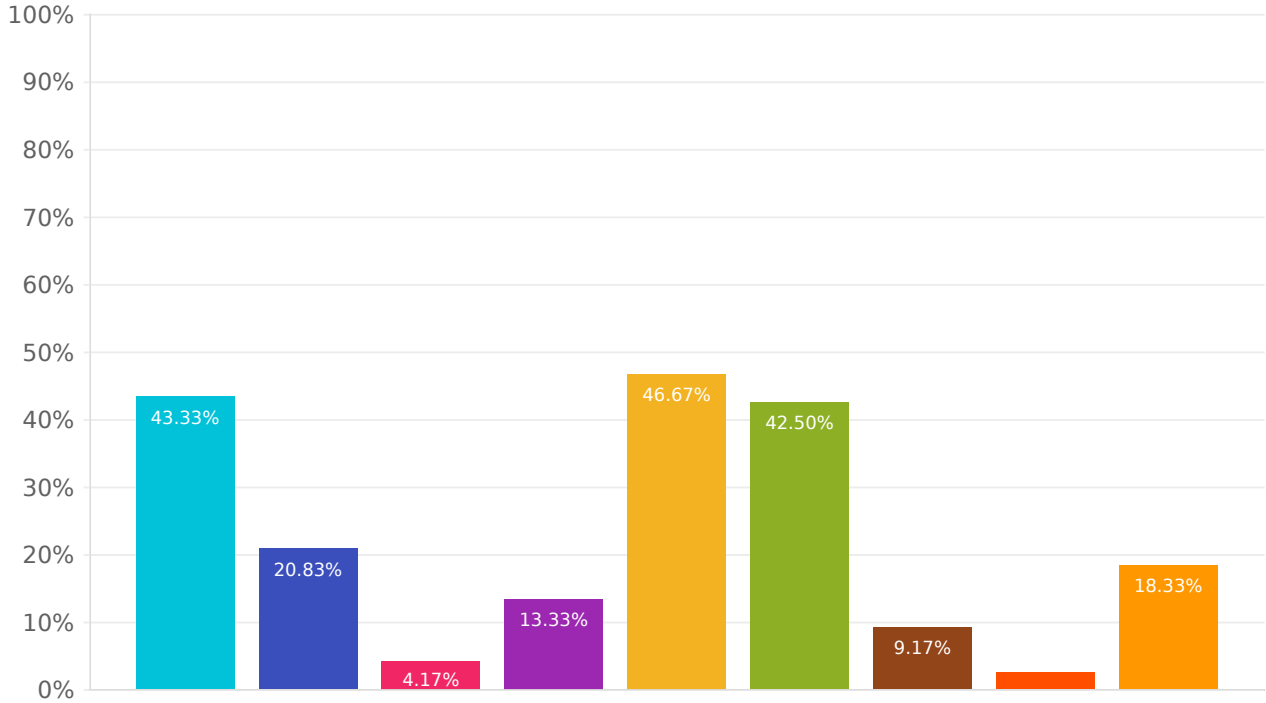
Choices	Response percent	Response count
Community events (e.g. Big Street Eat, Christmas on Queensway, Specialist Markets and)	62.50%	75
Wellbeing and information (e.g. Free swimming and counselling services, information to local residents)	60.00%	72
Community Grants (e.g. Financial support for community groups)	44.17%	53
Community Buildings (e.g. Newton Leys Pavilion and football pitches, Spotlight and Fenny Stratford Community Centre)	51.67%	62
Environment and landscaping (e.g. grass cutting, hedge and shrub management, tree maintenance, allotments, dog bins, Community Orchard and Christmas lights)	76.67%	92
Town Centre (e.g. Public toilets, specialist markets, Christmas lights, CCTV, notice and information boards)	69.17%	83
Cost of living help (e.g. Foodbank collection service. community larder support, advice and information surgeries)	50.00%	60
Youth activities (e.g. Youth clubs and play schemes)	49.17%	59
Other (Please specify)	13.33%	16

Other (Please specify)

1. Being able to park outside my house
2. A camera to ticket those in town that park where they want when they want
3. Let people smell fresh not polluted air
4. Natural water Drainage flooding,
5. Running events in local library
6. Police
7. Getting more different shops in Bletchley
8. renewal of bus srvice around windermere drive
9. More emphasis on safety & improving antisocial behaviour
10. Rather you stop spending money to reduce council tax! It's the second highest in Milton Keynes!
11. Saplings children's centre
12. None I work
13. Maintenance and improvement of parks
14. Control of illegal parking in the area especially Bletchley town centre
15. Pavements you can use that are not overgrown or in poor condition
16. close of stinky landfill this should be you priority. Community is suffering from this smell.

3. Have you benefited from any of these services this year? Tick all that apply

Answered: 120 Skipped: 0



● Community events (e.g. Big Street Eat, Christmas on Queensway, Specialist Markets and)

● Wellbeing and information (e.g. Free swimming and counselling services, information to local residents)

● Community Grants (e.g. Financial support for community groups)

● Community Buildings (e.g. Newton Leys Pavilion and football pitches, Spotlight and Fenny Stratford Community Centre)

● Environment and landscaping (e.g. grass cutting, hedge and shrub management, tree maintenance, allotments, dog bins, Community Orchard and Christmas lights)

● Town Centre (e.g. Public toilets, specialist markets, Christmas lights, CCTV, notice and information boards)

● Cost of living help (e.g. Foodbank collection service, community larder support, advice and information surgeries)

● Youth activities (e.g. Youth clubs and play schemes)

● Other (Please specify)

Choices	Response percent	Response count
Community events (e.g. Big Street Eat, Christmas on Queensway, Specialist Markets and)	43.33%	52
Wellbeing and information (e.g. Free swimming and counselling services, information to local residents)	20.83%	25
Community Grants (e.g. Financial support for community groups)	4.17%	5
Community Buildings (e.g. Newton Leys Pavilion and football pitches, Spotlight and Fenny Stratford Community Centre)	13.33%	16
Environment and landscaping (e.g. grass cutting, hedge and shrub management, tree maintenance, allotments, dog bins, Community Orchard and Christmas lights)	46.67%	56
Town Centre (e.g. Public toilets, specialist markets, Christmas lights, CCTV, notice and information boards)	42.50%	51
Cost of living help (e.g. Foodbank collection service. community larder support, advice and information surgeries)	9.17%	11
Youth activities (e.g. Youth clubs and play schemes)	2.50%	3
Other (Please specify)	18.33%	22

Other (Please specify)

1. No I can't go out as I have Autism I get abuse from the the general public both inside and outside shops almost all the time, I feel safer at home!
2. No
3. Not specified
4. No
5. None
6. No
7. No benefits from all these councillors.
8. None
9. Green Gym, which is funded by the Council
10. None
11. None
12. None
13. None
14. None at the moment
15. none
16. No
17. none
18. None
19. None
20. None
21. None of the above
22. None

Q4

4. Are there other services or activities that you would like to see Bletchley and Fenny Stratford Town Council deliver? Please let us know your ideas, views or feelings below.

Answered: 120 Skipped: 0

1. Test
2. NA
3. Support for people on the Lakes Estate who can't get their rented accommodation repairs done through Mears and MK Council in a timely manner, specially damp and mould issues.
4. Running club, recycling at home workshops, refill community project, grow your own veg workshops
5. Local art groups I would like to see gardening clubs/knitting clubs/computer games clubs where we can exchange knitting wool/plants/ tips or a plant surgery, games we can exchange for a new one I strongly believe in reduce, reuse, recycle
6. Garages in Lakes estate needs to be cleared or demolished as some of them are full or crap
7. Can't think
8. Tackle the parking issue on queensway
9. More shops
10. No
11. No
12. Participate in providing Bletchley with with a 21st century medical and community facility.
13. Council tax is too high!!
14. Nope
15. Parking issues resolved
16. More groups for teens and young people
17. More activities for children 5-10yr
18. No
19. Litter bins around Newton leys
20. No
21. I would like community facilities to be available to the community rather than others outside our area
22. Not yet
23. Disappointed that there was nothing for the coronation
24. Cleaning the streets to show our pride in our community
25. I have lived here just over a year (from north MK). I'm still getting a feel for things so no suggestions this year.
26. Traffic wardens on regular patrol and community polic
27. No
28. Health visitor clinic in East Bletchley
29. No
30. No
31. No
32. A safe environment to walk on the paths without cars driving up
33. I'm fairly new to the area so not sure yet
34. No
35. Yes, I would like all councillors to be honest and start thinking of people who live and work in this community

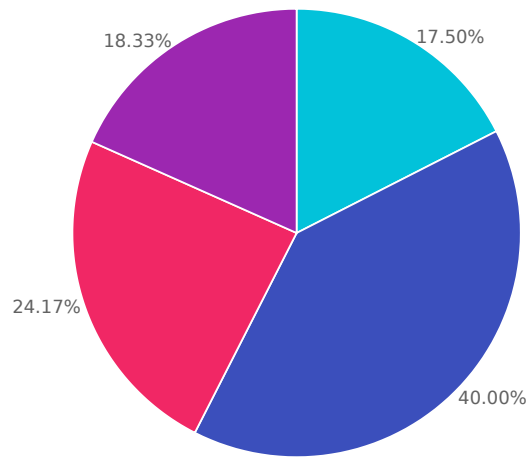
36. N/a
37. None
38. More help e.g the free swimming and other similar things for those who do not work or on low income but do not qualify to receive certain benefits that entitle you to so much
39. Clubs in & around Denny for the over 55s to socialise
40. None that I can think of
41. No
42. Man hole covers on roads and rain water drains need repairs and cleaning
43. Stop the parking on footpaths in Fenny. Sort the illegal parking in Queensway. Sort out the street cleaning, drain clearance, Road maintenance
44. No
45. Free dog waste bags
46. Tai Chi Classes withing a local distance
47. Clean up area it's a disgusting litter graffiti paths blocked as overgrown
48. Meet your Councillors "Drop in Sessions" held in Town. Since we lost the offices in Queensway. (EG The Library or Westfield Rd Centre as do West Bletchley Councillors
49. More activities for the under 5s
50. Well Newton leys community can't access football pitches on the pavilion as you have sold them off who pays for their upkeep
51. I think the council does a diabolical job at representing Newton Leys. The poor people know their voice is wasted and the council will just except funds from the highest bidder regardless of its impact on the local community.
52. If you could allocate more parking for residents as I find parking non existent my wife who finds it difficult to walk cannot park outside our house anymore because of the fencing you put up please help
53. None
54. Unsure
55. More activities in Fenny Stratford community centre
56. No
57. N/ A
58. Not at present
59. .
60. No
61. High school
62. Supporting or taking on addressing weeds on roads and pavements and addressing litter (reporting it and escalating for action if not directly by the town council)
63. Replace dog bins near canal .which have been there for years that have for some reason been removed
64. None
65. Ger rid of Taylor Wimpey and the landfill site
66. How about make revenue from all the illegal cars parked in queensway
67. A safe environment to walk in?
68. Not sure what services could be added but I do know how to fund them,invest in parking cameras in Queensway
69. Community policing backed by attending by police
70. Bring life back into Bletchley, for someone who grew up in this town & now works in the town, over the years it's slowly gone down hill
71. no
72. Bring the market back to Bletchley, there are so many elderly people that love fruit and veg markets, young stalls for the teenagers, kitchen supplies stall, food vendors on a regular basis on a Thursday

73. Local supermarkets instead of having to go to large edge of town as stores as not always easy to access if do not drive
 74. Bring the bus service back to the lakes estate to allow disabled, vulnerable and elderly people have access to the town centre and afar without having to walk out of their physical ability
 75. No
 76. N/a
 77. Support those who need to move to more appropriate housing in finding a swap because The Lakes Estate isn't a highly sought after area and people like me are left struggling to get into said accommodation
 78. Our own dedicated traffic warden/officer in Queensway high street and surrounding roads for pedestrian safety due to pavement parking
 79. B & FS town council have done an amazing job at creating a community and increasing the offer available to residents. My family have benefited greatly from what's on offer and we are extremely grateful
 80. 0
 81. A service to stop cars parking where they want in town
 82. markets back in Bletchley, maybe use the old co-op for an indoor market
 83. Being a supermarket back to Town centre
 84. Increase safety on streets
 85. Bus service
 86. Activities for teenagers to keep them off the streets
 87. A decent Market
 88. Definitely more landscaping
 89. See box 10
 90. More help and activities for older generation
 91. More dog bins. A doctor's surgery
 92. Act up on behalf of the residents about school parking regulations
 93. More life and business attractive high street
 94. Some more standard bins in Newton Leys please. We have a good amount of dog poo bins but not many ordinary bins and it's causing a lot of littering issues.
 95. No
 96. Encourage owners of property in Aylesbury St to take care of their properties i.e. old Pollocks. Work on Queensway Parking. We need more pride in Fenny and Bletchley.
 97. A market would be nice
 98. I would like to have more Red ways or have footpaths improved to encourage more people to cycle.
 99. A far better variety of shop. Too many nail bars and Turkish hair dressers
 100. Aquanatal offerings again!
-

Q5

5. This year, what is your preference?

Answered: 120 Skipped: 0



- Reduce services and no or low increase to precept
- Keep existing services but increase precept to cover inflation
- Provide additional services and increase precept
- Other (Please specify)

Choices	Response percent	Response count
Reduce services and no or low increase to precept	17.50%	21
Keep existing services but increase precept to cover inflation	40.00%	48
Provide additional services and increase precept	24.17%	29
Other (Please specify)	18.33%	22

Other (Please specify)

1. I don't understand what is meant by precept. But please don't reduce services
2. No opinion
3. No idea, isn't that your department! I don't want to be rude but that, is a questions for which I don't understand
4. Not specified
5. Not specified
6. Question is unclear
7. This year I would be happy to stop smelling terrible gas smell coming from landfill
8. Get better councillors who will support local people
9. Keep existing services with a very low increase due to huge increase that happened last year

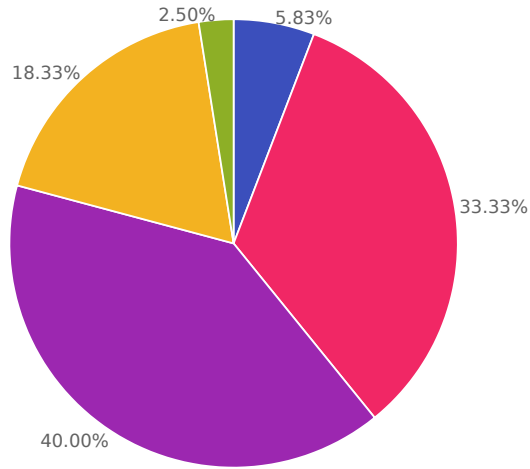
10. Deliver on promises first
 11. A clean up of the town
 12. Get the butcher to pay a fine every time a car calls at his shop
 13. Keep services no payment rises
 14. Spend more wisely. Less management more workers. Stop duplication and poor planning
 15. What is a precept?
 16. No increase but get value for money which is not happening currently Work smart stop wasting money
 17. I don't think there should be any increase and the service should be much better
 18. Stop playing the mP so much money , get the police to own when they have done wrong
 19. Unsure exactly what this question means
 20. Improve town centre. Clean toilets ,stop illegal parking in town
 21. No increase but manage finances better seems a lot of waste
 22. Close landfill
-

Q6

6. If you are happy to do so, please let us know a little bit about you. This helps us make sure we are hearing from as many in our community as possible.

What age bracket do you fit into?

Answered: 120 Skipped: 0



Under 18

18-30

31-45

46-64

65+

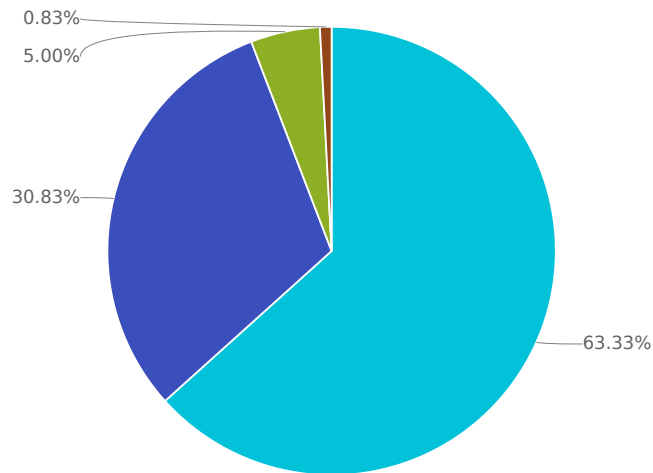
Would rather not answer

Choices	Response percent	Response count
Under 18	0.00%	0
18-30	5.83%	7
31-45	33.33%	40
46-64	40.00%	48
65+	18.33%	22
Would rather not answer	2.50%	3

Q7

7. And which of the following most accurately describe(s) you?

Answered: 120 Skipped: 0



- Female
- Male
- Non-binary
- Transgender
- Intersex
- I prefer not to say
- Other (Please specify)

Choices	Response percent	Response count
Female	63.33%	76
Male	30.83%	37
Non-binary	0.00%	0
Transgender	0.00%	0
Intersex	0.00%	0
I prefer not to say	5.00%	6
Other (Please specify)	0.83%	1

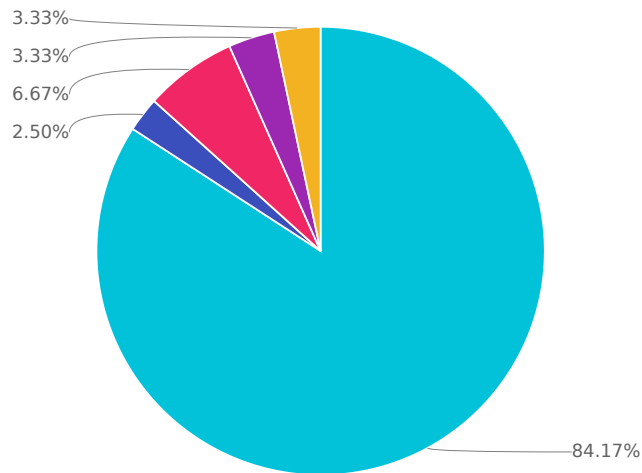
Other (Please specify)

1. Not specified

Q8

8. Which race or ethnicity best describes you?

Answered: 120 Skipped: 0



- White
- Black
- Asian
- Mixed
- Other (Please specify)

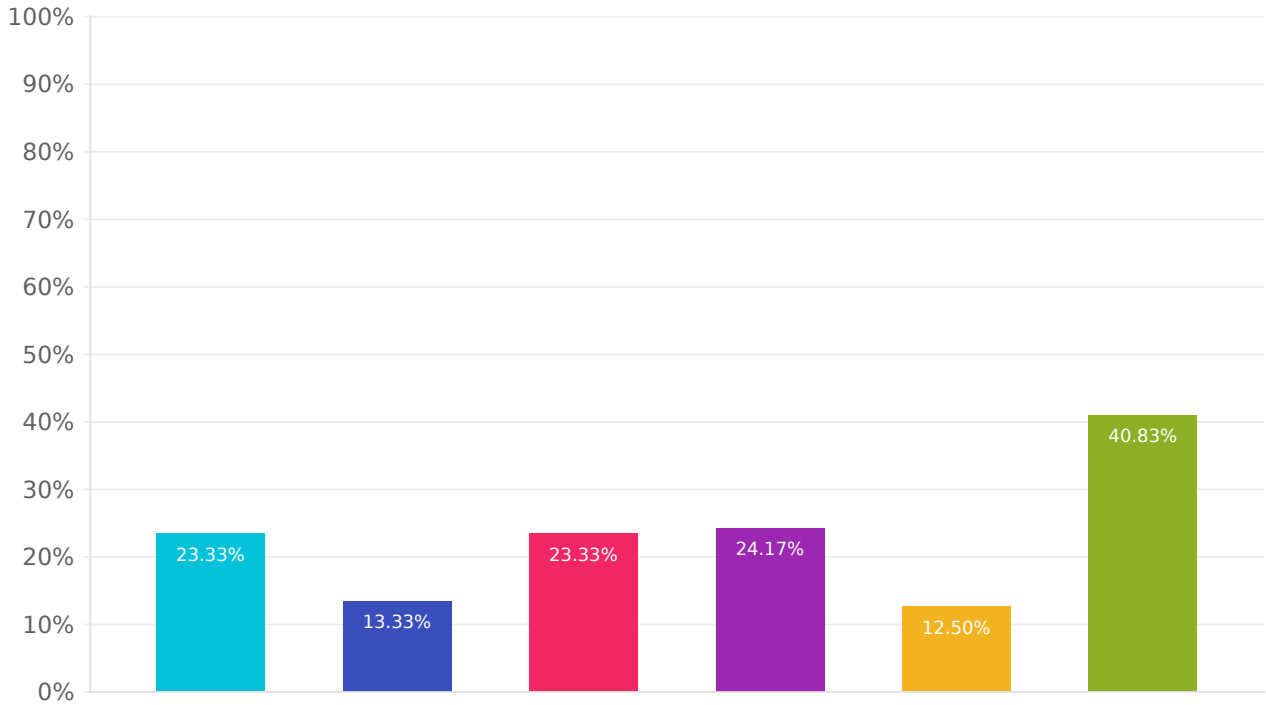
Choices	Response percent	Response count
White	84.17%	101
Black	2.50%	3
Asian	6.67%	8
Mixed	3.33%	4
Other (Please specify)	3.33%	4

Other (Please specify)

1. Indigenous
2. Not specified
3. Not specified
4. Not applicable

9. Would you consider that any of the following apply to you?

Answered: 120 Skipped: 0



- I or someone in my household has a physical disability
- I find it difficult to access services or support
- I or someone in my household has a mental health issue
- I would like to volunteer to help others / I already volunteer
- I experience loneliness or isolation
- I feel involved and connected with my community

Choices	Response percent	Response count
I or someone in my household has a physical disability	23.33%	28
I find it difficult to access services or support	13.33%	16
I or someone in my household has a mental health issue	23.33%	28
I would like to volunteer to help others / I already volunteer	24.17%	29
I experience loneliness or isolation	12.50%	15
I feel involved and connected with my community	40.83%	49

Q10

10. Many thanks for completing this survey. We will use your views to help decide on how we deliver services and support in the future.

If there is anything else you would like to tell us about, please pop it in the box below.

Answered: 120 Skipped: 0

1. Test
2. NA
3. No thanks
4. No
5. I think it would be nice for someone to clean the grave stones in the local area its all very cleaning/mowing the landscape/repairing etc, but leaving the graves stones filthy!!!
6. No all good
7. You are all doing an amazing job. I think the council is being led very well. You're both responsive and I know that you do a lot of work to make sure that Taylor Wimpey does what they should be doing. I can't wait for you to take over responsibility.
8. Please hire traffic wardens, queensway is a nightmare. You will make money from all the notices they dish out
9. More shops
10. No
11. No
12. Stop vehicles parking on pavements along Queensway anytime during the day. Remove pavement A boards. Introduce and enforce acceptable levels of tidyness on retail businesses, and replace the third world country appearance of Queensway
13. Awful garbage smell from the waste management area - even with windows closed!! Too close to residential area!
14. Thanks
15. More New shops less residential building, better parking restrictions which are enforced, or having a system that allow residents to check if a car has a permit and report it if not as we have lots of workers from the building site parking down our roads all day when they are only allowed to park for 2 hours
16. Over flowing bins at serpingtine courts ain't seen no street cleaners about
17. No
18. None
19. The sooner TW get out of Newton leys the better
20. No
21. Please disregard my answer to 9. The question (and this one) are mandatory and none of the answers are relevant to me. I would also like to point out the pointlessness of this survey. You have not limited peoples ability to pick more than one item and all of the services you have shown are public services no one would like to see diminished. Perhaps asking people to prioritise public services to them would be of more benefit. Also, I would like to clearly state my dissatisfaction with the decision to hand our local football pitches to a team from another part of Milton Keynes without consultation. My son attends a local football group and we are very disappointed there was no opportunity for all local teams to share access to the venue. The council has an obligation (under its own strategy may I add) to invest in local community groups to allow them to grow, rather than making a quick profit off of already well established groups. If the local council will not invest in community groups to help them grow, no one will, and they will collapse.
22. No
23. The traffic noise in vicarage Road area is terrible, backfiring cars, speeding on the roads, need traffic calming measures
24. I wish local business would take more pride in our community. I feel like the roads and sidewalks are poorly maintained and unsafe.

25. Nothing, thank you.
26. An English supermarket, there are a lot of people that have relied on the shops in Queensway, not everyone has transport or can carry shopping on bus! An occasional food market is not the answer.
27. No
28. We urgently need a health visitor clinic in East Bletchley, the only one is West Bletchley and it's not accessible for those without access to a car. It's also over subscribed so sometimes new parents who have travelled have to wait hours to be seen. Bring back the one at Saplings please! I would also like to see an open air cinema as in West Bletchley. More cafés and activities for young people in the high street and better community events at the blue lagoon. More communication on the neighborhood plan please. The Council are clearly working very hard to improve services, events and communication with residents, please keep up the good work. Looking forward to seeing how Bletchley will improve with more investment in the area
29. No
30. No
31. No
32. You got 30+ million from east west rail yet bletchley town is a hole! You pay yourselves on the back for a redway! Turn the town into its former glory
33. N/A
34. No
35. I feel no support coming from local councillors, most of the time if there are news- these are negative. In my opinion Newton Leys community been let down too many times.
36. Maybe the councillors will reply to emails!!
37. Nothing for now, thanks
38. N/A
39. Nothing I can think of
40. No
41. No
42. No
43. Why isn't there a none box eg on question 9. Am I supposed to invent a disability. I just ticked everything as I have none of these Usual crap survey by the council
44. No
45. Parking issues, anti social behaviour problem and lack of police presence. The 20mph speed limit is not consistent with common sense in surrounding areas and is not enforced enough
46. More socials/classes/ activities for lonely residents Well done on organising a litterpick,I could really see the difference. More info on what is taking place in Blue Lagoon,and if there will be a community lodge built. More Winter warm spaces
47. Stop wasting money on your office when we are in cost of living crisis
48. Put pressure on MKC to improve traffic control parking issues. Not fit for purpose. Review contract terms. Provide more disabled parking bays near to shops. Hold MKC more to account for the degeneration of Bletchley.
49. .
50. Newton leys I feel is being left very short of any support or help from the town council as the roads are not adopted We are all being hounded by private landscapers who do nothing Yet we feel in supported by all of our local councillors
51. Hold Taylor Wimpy accountable for the estate they have already built before letting them build more houses. Bring our football pitches back into the hands of Newton Leys residents. Sort out the stench of the landfill. Question 9 needs revisiting as none apply
52. No
53. None
54. Although this is probably the responsibility of the wider MKCC, the state of the roads particularly Simpson Road is awful and the amount of rubbish/broken glass/dog waste etc on the streets of Fenny Stratford and along the canal towpath is disgusting.

55. More use of the community centre in Fenny Stratford would good. Improve safety of Simpson Road with speed bumps or some kind speed restriction put in place, also would be nice to see local councillors visit households in and around Fenny Stratford
56. Bletchley town center has been left behind
57. N/A
58. Yes , I would like to thank the landscaping team for the amazing work they have been doing. If the area you live in is tidy then others might feel responsible for doing their own bit too. Question 9 does not give you the option to decline any if the options given. It ask you Would you consider so therefore there should be an option for none of the above so you will find an erroneous tick made that should not be included. Thoughts fir the future when wording questions
59. .
60. No
61. .
62. On reducing services - support those services mentioned - landscaping, addition of addressing litter, community events, supporting renewal of playparks. Other services could be reviewed for cost effectiveness (if users could pay to contribute more towards cost of staff e.g. allotment fees) or if alternative funding could be sort e.g. grants from other foundations for community activities - with the council supporting bids rather than granting funding. Could also invest in energy efficiency/solar energy for council property to reduce running costs. Potentially seek commercial arrangements with toilet providers e.g. local cafes (welcoming approach) that could meet needs without separate public toilets. On swimming services could retarget or suspend (unless more cost effective than direct application.
63. As stated above put dog bins back at the canal sites
64. Improvement on dog bin emptying
65. No
66. You should be ashamed of yourself allow the town to be a lawless place where people do what they like,your excuses of enforcement officers is laughable,shocks us all be actually doing something,you got tens of millions from east west rail spend it make the town what it used to be,safe clean and busy
67. Bletchley needs for 6 months a dedicated team to penalty fare and move on these cars in Queensway,please leave your office and see first hand both day and night
68. Why is the butcher's in town parking offences ignored?
69. Who in the council will be out voice about bletchley I'm personally ashamed
70. .
71. no
72. Bring back the market in bletchley
73. Send out notifications of services available to the elderly and disabled so they know what is happening in Fenny Stratford like local shops and community events
74. Again I would just like to elaborate on the lakes estate community feeling lost and forgotten about. First we lost the majority of the shops on our estate now the bus that serviced around Windermere has gone. A lot of the community are feeling isolated and forgotten about. You only have to look around the estate to see how overgrown the hedges, sidewalks and pavements are. Some are inaccessible leaving disabled and pram pushers hard to get about. It's run down and nothing seems to improve. However a stone throw away you have Newton leys and ho now have two busses to access, they have a major supermarket and several smaller shops and food establishments to access they even have a pub which brings a community together. Their residents issue a concern and it seems to be rectified instantly; their walkways and pavements are kept clean and tidy too.
75. None
76. N/a
77. Not for now

78. Please invest in a pedestrian crossing on Findlay way and concrete bollards all the way up the high street to make it safe again. It's currently very dangerous for the elderly and young children with the current parking issues. Speeding on Queensway and Brooklands Road has remained an issue for many years, this needs addressing. A range of shops in the high street could be encouraged to attract shoppers, residents are fed up with barbers and nail bars. Carparks are being used by train users who park all day for free and go to London- this stops parking for the town centre which increases pavement parking. Make a 3 hour limit and send daily parking enforcement. Please empty local bins in park areas, especially dog poo bins more often before they overspill.
79. Na
80. 0
81. Is the butcher on the board how have you allowed his blaintent abuse of the town's parking
82. I would like to see the area better looked after.
83. Na
84. N/A
85. More shops, and less nail bars
86. No
87. try to get bus service renewed in Windermere drive it really effects people who have a disability with walking long distances to nearest bus stop and do not drive it is a public service and the council must have some power to help with this as i know that Arriva are a private company and we cannot even use M.K.Connect unless you have a mobile phone help and some form of communication to the public about this would help let the public know what is going on not officers of your council saying they are trying to get information on this then hearing nothing does not look good with respect to your council officers in the publics eye thank you
88. Maintaining the lake and greenery around newton leys, cutting down the wild bushes.
89. Support those struggling with visible parts of their garden / overgrowth (strategy would have to protect this from abuse) e.g. there is a person next to me who clearly has a garden which is out of control and never will be controllable without professional assistance (due to the size of trees)... the result is that it lets down the whole neighbourhood and creates alley ways which are difficult to negotiate
90. Bletchley and fenny are going downhill rapidly. Parking over pavements never addressed. Lack of attractive and practical shops in highstreet. Overgrown public areas and alleyways. As a resident for 50+ years it is no longer a desirable place to visit or live. So much more could be done with sensible planning and thought. Mental and wellbeing support is a great area of concern as well as safety. I no longer feel safe walking in the highstreet once dark, even during the day trying to avoid unsociable behaviour
91. Fight for getting the landfill closed
92. NA
93. On precepts no increase but better services is not a option therefore not a good survey question guide outcome ! Maybe stop wasting money on your office and hall and put money into residents
94. We'd love your support campaigning against the Newton Leys landfill. The amount of methane gas in the air feels like it could be toxic and all residents are starting to smell it when both in and outside their homes
95. Reduce the precept so it's not the second most expensive in Milton Keynes
96. Question 9 should have had an option for none of the above.
97. Bletchley town looks dirty and filthy and uncared for, with barely any top branded stores left, it has too many of the same thing, you cant come to bletchley and spend hours anymore shopping
98. Keep on doing the great stuff you are doing to try and make the area a more supportive community.
99. Parking in bletchley town is appalling but that's well known and nothing seems to ever be done about it!
100. Thank you



Strategic Priorities 2021- 2025

Document Name	Status	Version	Review Date
2021-2025 BFSTC Strategic Priorities1	Approved 24.8.2021	V1.2021	Annual Meeting 2022

Our vision

A brighter Bletchley and Fenny Stratford, a great place to live and work

Our Mission

To work in partnership with the community for the best future for Bletchley and Fenny Stratford

Our Values



Positive

We are here to build up our community, we are always positive about Bletchley and Fenny Stratford



Respect

We treat others as we wish to be treated ourselves



Integrity

We are honest, transparent and open



Diversity

We value the diversity of our community, appreciating different cultures, ideas, thoughts and perspectives



Excellence

We have high expectations of ourselves, we embrace a will-do attitude



Pride

We are proud to represent Bletchley and Fenny Stratford and to work hard for our community

Our strategic priorities

1 **Cleaner & greener**

- We want our neighbourhoods and towns to be pleasant and attractive places to live and work
- We will contract with people who support our vision
- We will seek to be carbon neutral before 2030

2 **Proud of our past and our future**

- We will seek to protect the history of our neighbourhoods and towns
- We will work with the community to plan for the development and regeneration of our neighbourhoods and towns
- We will do our best to leverage both residential and transport infrastructure investments coming into our community for the benefit of local residents

3 **Robust with resources**

- Our goal is to allocate money to things that improve our residents lives
- We will build a long term financial plan
- We will look to deliver services in the most efficient way, through partners or joint working with other bodies
- We will invest in digital service provision to make us more efficient
- We will use local service providers wherever we can

4 **Closer to our community**

- We will consult on major decisions affecting our community and our decision making will reflect what is important to our community
- We will support the development of local community groups/social enterprises and initiatives which promote community resilience
- We will listen before we act and we will explain our decisions

5 **Supporting wellbeing and safety**

- We will work with partners and other statutory services to increase community safety
- We invest in services which allow our residents to feel healthy and safe on both an emotional and physical level
- We encourage our community to treat each other with kindness and respect

6 **We will make things happen**

- We will be open to working in different ways and adopting new services, even if they are currently provided by another authority
- We will work in active partnership with other bodies but as the democratically elected body closest to voters we want to be the lead for our community
- We are here to make a difference for now and for the future

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Agenda Item 17

		2023-24	2023-24	2023-24	2024-25
		Budget	Actuals to 30/09/2023	Forecast	Budget
101	Community Grants				
1077	Misc Income	-	1,500	-	-
	Total Income	-	1,500	-	-
4005	Community Funding	28,075	18,307	28,075	17,000
	Fenny Poppers Partnership				6,000
	Community Larder	13,000	13,000	13,000	13,000
	Canal Trust	5,000	1,300	5,000	1,000
	Overhead Expenditure	46,075	32,607	46,075	37,000
	Movement to/(from) Gen Reserve	- 46,075	- 31,107	- 46,075	- 37,000
106	Democratic Services				
4522	Councillors Training	1,000	-	500	1,000
4523	Councillor travel expenses	300	-	-	100
4530	Chairmans Allowance	250	47	250	250
4531	Members Allowances	4,386	648	1,700	2,000
4590	IT	10,150	10,848	10,150	11,000
4620	Subscriptions	3,300	2,948	3,300	3,300
	Overhead Expenditure	19,386	14,491	15,900	17,650
	Movement to/(from) Gen Reserve	- 19,386	- 14,491	- 15,900	- 17,650
107	Planting				
4015	Planting	1,500	731	1,500	3,000
	Overhead Expenditure	1,500	731	1,500	3,000
	Movement to/(from) Gen Reserve	- 1,500	- 731	- 1,500	- 3,000
108	Youth Work				
4040	Play Sessions	16,240	7,920	11,000	11,000
	Overhead Expenditure	16,240	7,920	11,000	11,000
	Movement to/(from) Gen Reserve	- 16,240	- 7,920	- 11,000	- 11,000
109	Dog Bins				
4030	Dog Bin Purchases	500	29	500	500
4031	Dog Bin Emptying	14,700	5,643	14,700	17,200
	Overhead Expenditure	15,200	5,672	15,200	17,700
	Movement to/(from) Gen Reserve	- 15,200	- 5,672	- 15,200	- 17,700
112	Senior Youth Club				
4953	Miscellaneous Costs	30,450	9,920	22,500	22,500
	Overhead Expenditure	30,450	9,920	22,500	22,500
	Movement to/(from) Gen Reserve	- 30,450	- 9,920	- 22,500	- 22,500
120	Spotlight				
1041	Photocopying Income	-	4	4	-
1075	MKC Grants	2,470	2,515	2,470	2,590
1087	Spotlight hire income	5,440	2,517	5,000	5,340
	Total Income	7,910	5,036	7,474	7,930
4551	Water	560	41	560	560
4555	Rates	4,790	5,030	4,790	5,180
4570	Cleaning	4,785	1,814	4,785	4,785
4571	Window Cleaning		65	130	130
4572	Copier Charges	100	21	100	100
4574	Gas	2,000	686	2,000	2,000
4575	Electricity	2,000	349	1,500	1,500
4576	Fire/Intruder Alarm Maint	1,015	-	1,015	1,015
4577	Telephone/Broadband/Alarms	2,700	1,276	2,700	2,700
4579	Fire Extinguishers	200	-	200	200
4581	Health & Safety	200	-	200	200
4585	General Maintenance	1,500	285	1,000	1,000
4595	Office Equipment	100	-	100	100
4964	Waste/Recycling	100	-	100	100

4965	Hygienic Waste		610	277	610	610
		Overhead Expenditure	20,660	9,802	19,790	20,180
		Movement to/(from) Gen Reserve	- 12,750	- 4,766	- 12,316	- 12,250
201 Precept/Grant						
1075	MKC Grants		68,907	68,908	68,907	63,791
1076	Precept		1,109,705	1,109,705	1,109,705	-
		Total Income	1,178,612	1,178,613	1,178,612	63,791
		Movement to/(from) Gen Reserve	1,178,612	1,178,613	1,178,612	63,791
301 Bandstand / Stanier Square						
4575	Electricity		405	439	1,000	1,000
4585	General Maintenance		760	-	760	500
		Overhead Expenditure	1,165	439	1,760	1,500
		Movement to/(from) Gen Reserve	- 1,165	- 439	- 1,760	- 1,500
302 Community Engagement						
1030	The Neighbour Income			231		0
1052	Market Income		1,800	4,220	5,070	7,300
1075	Grants		9,690	9,757	9,690	5,000
		Total Income	11,490	14,208	14,760	12,300
4100	Licences		400	360	400	400
4102	Engagement events		23,000	22,365	27,000	0
	Agency Staff Events					0
	Bletchley Big Street Eat					20,000
	Lunar New Year					5,000
	Street Iftar					9,000
	Easter					1,000
	Earth Day					1,000
	Apple Day Orchard					1,000
	Halloween					1,500
	Diwali					10,000
	Vegan Market					1,000
	White Ribbon					1,000
	Remembrance Day					1,000
4110	Newsletter/Annual report		12,000	1,663	12,000	12,000
4591	Social Media		1,200	249	1,200	600
4635	Distribution Costs		4,000	590	4,000	3,500
		Overhead Expenditure	40,600	25,227	44,600	68,000
		Movement to/(from) Gen Reserve	- 29,110	- 11,019	- 29,840	- 55,700
303 Christmas Lights Overhead Expe						
4014	Electrical Works		5,075	-	5,075	-
4111	Xmas Lights Hire		15,225	-	15,225	28,000
4114	Tree supply, install & remove		3,150	-	3,150	2,500
4115	Infrastructure costs		7,105	-	7,105	1,500
4575	Electricity		2,000	609	100	600
		Overhead Expenditure	32,555	609	30,655	32,600
		Movement to/(from) Gen Reserve	- 32,555	609	- 30,655	- 32,600
304 Christmas Event						
1025	Xmas Event Income		-	-	-	3,000
		Total Income	-	-	-	3,000
4100	Licences		70	-	70	100
4101	Performances		5,792	850	5,792	5,000
4103	Security		3,045	-	3,045	3,000
4104	First Aid		355	-	355	400
4954	Equipment hire		8,628	2,455	8,628	8,500
		Overhead Expenditure	17,890	3,305	17,890	17,000
		Movement to/(from) Gen Reserve	- 17,890	- 3,305	- 17,890	- 14,000
401 Albert Street Toilets						
1077	Misc Income		12,950	12,950	12,950	12,950

		Total Income	12,950	12,950	12,950	12,950
4012	New Equipment		500	131	500	500
4551	Water		6,000	2,925	6,000	6,000
4552	Plumbing Works		2,500	71	250	500
4570	Cleaning Contract		22,510	9,376	22,510	22,510
4567	Cleaning Consumables		2,500	513	2,500	2,500
4575	Electricity		1,500	776	1,500	1,500
4585	General Maintenance		7,000	3	7,000	1,000
4964	Waste/Recycling		1,520	1,148	1,520	1,520
		Overhead Expenditure	44,030	14,943	41,780	36,030
		Movement to/(from) Gen Reserve	- 31,080	- 1,993	- 28,830	- 23,080
402	Allotments & Community Orchard					
1060	Allotment Rents Manor Fields		5,226	3,390	5,226	5,540
1061	Allotment Rents Larch Grove		1,024	642	1,024	1,080
1062	Allotment Rents Newton Leys		2,186	1,494	2,186	2,320
1063	Allotment Rents Orchardside		1,624	960	1,624	1,720
		Total Income	10,060	6,486	10,060	10,660
4200	Manor Fields Allotment Costs		2,000	731	2,000	1,500
4201	Larch Grove Allotment Costs		250	558	250	1,000
4202	Orchardside Allotment Costs		1,375	21	1,375	500
4203	Newton Leys Allotment Costs		2,200	2,361	2,200	5,000
4204	Community Orchard		1,375	350	1,375	700
	Pinewood Drive Allotment					500
4620	Subscriptions		61	55	61	60
		Overhead Expenditure	7,261	4,076	7,261	9,260
		402 Net Income over Expenditure	2,799	2,410	2,799	1,400
		Movement to/(from) Gen Reserve	2,799	2,410	2,799	1,400
403	War Memorial					
4585	General Maintenance		600	-	-	-
		Overhead Expenditure	600	-	-	-
		Movement to/(from) Gen Reserve	- 600	-	-	-
405	The Chapel					
4103	Security		1,000	913	1,000	1,000
4575	Electricity		750	125	750	750
4585	General Maintenance		500	-	500	500
		Overhead Expenditure	2,250	1,038	2,250	2,250
		Movement to/(from) Gen Reserve	- 2,250	- 1,038	- 2,250	- 2,250
408	Fenny Stratford Community Cent					
1091	FSCC Hire Income		38,080	18,483	37,000	37,000
		Total Income	38,080	18,483	37,000	37,000
4012	New Equipment		-	-	-	-
4100	Licences		609	-	609	600
4103	Security		6,090	2,999	6,090	6,000
4551	Water		1,015	491	1,015	1,000
4555	Rates		2,745	3,533	2,745	3,650
4560	Advertising		500	-	500	500
4570	Cleaning		9,600	4,926	9,600	9,600
4571	Window Cleaning		180	95	180	180
4574	Gas		5,000	722	5,000	7,000
4575	Electricity		3,435	875	3,435	3,435
4576	Fire/Intruder Alarm Maint		1,015	864	1,015	1,015
4577	Telephone/Broadband/Alarms		1,015	252	1,015	1,000
4579	Fire Extinguishers		203	-	203	200
4581	Health & Safety Advice		711	-	711	750
4585	General Maintenance		2,000	723	2,000	1,500
4964	Waste/Recycling		1,015	359	1,015	1,000
4965	Hygienic Waste		508	-	508	600
		Overhead Expenditure	35,641	15,839	35,641	38,030
		Movement to/(from) Gen Reserve	2,439	2,644	1,359	- 1,030

409	Professional Fees					
4583	Legal Fees		10,000	10,691	11,100	10,000
4594	Prof Financial Advice		1,421	-	1,400	1,500
		Overhead Expenditure	11,421	10,691	12,500	11,500
		Movement to/(from) Gen Reserve	- 11,421	- 10,691	- 12,500	- 11,500
411	Community Infrastructure Fund					
1000	Grants Received		-	-	-	20,000
		Total Income	-	-	-	20,000
4115	Infrastructure costs		13,500	1,793	13,500	40,000
		Overhead Expenditure	13,500	1,793	13,500	40,000
		Movement to/(from) Gen Reserve	- 13,500	1,793	- 13,500	- 20,000
412	Community Projects/Services					
4012	Defib		1,430	1,540	1,430	-
4103	Security		26,390	-	26,390	23,200
4970	Advisory Service		8,000	-	-	-
4972	Climate Change Initiative		-	1,912	-	-
		Overhead Expenditure	35,820	372	27,820	23,200
		Movement to/(from) Gen Reserve	- 35,820	372	- 27,820	- 23,200
415	Well-Being					
4582	Free Swimming		27,000	11,570	27,000	27,000
4971	Counselling Service		25,200	12,600	25,200	25,200
		Overhead Expenditure	52,200	24,170	52,200	52,200
		Movement to/(from) Gen Reserve	- 52,200	- 24,170	- 52,200	- 52,200
416	Lanscaping Contract					
1075	MKC Income		43,186	84,309	69,309	121,040
		Total Income	43,186	84,309	69,309	121,040
4012	New Equipment		-	6,300	16,300	3,000
4019	Leased Equipment		13,283	3,844	13,283	15,400
4103	Security		-	3,042	3,500	1,700
4500	Salaries		62,925	10,873	66,261	-
4501	NI		-	873	-	-
4502	Superannuation		-	2,577	-	-
4525	PPE /Uniform		1,200	840	1,200	-
4551	Water		-	58	350	600
4555	NNDR		4,500	4,316	4,500	4,450
4556	Barton Road Rent		29,700	3,873	29,700	18,000
4574	Gas		1,500	-	-	-
4575	Electricity		1,500	77	1,500	1,500
4578	Telephones		-	75	250	350
4585	General Maintenance		1,167	1,079	2,000	2,000
4588	Additional Insurance		2,333	83	100	-
4650	Fuel		6,803	1,100	6,800	13,000
4652	Equipment Maintenance		-	365	1,000	3,000
4954	Equipment Hire		-	-	3,000	7,550
		Overhead Expenditure	124,911	39,375	133,444	67,550
		Movement to/(from) Gen Reserve	- 81,725	44,934	- 64,135	53,490
420	Sycamore House (Office)					
4012	New Equipment		-	-	-	-
4100	Licences		-	-	-	-
4103	Security		600	-	-	600
4551	Water		1,015	-	1,015	-
4555	Rates		6,575	6,156	6,156	5,675
4570	Cleaning		4,400	1,932	4,400	4,400
4571	Window Cleaning		420	120	420	420
4574	Gas		2,400	711	2,400	2,400
4575	Electricity		2,400	585	2,400	2,000
4576	Fire/Intruder Alarm Maint		1,020	824	1,020	1,020
4579	Fire Extinguishers		200	-	200	200
4581	Health & Safety Advice		275	-	275	275

4585	General Maintenance		1,500	624	1,500	1,500
4964	Waste/Recycling		500	-	500	-
4965	Hygienic Waste		50	-	50	-
		Overhead Expenditure	21,355	9,530	20,336	18,490
		Movement to/(from) Gen Reserve	- 21,355	- 9,530	- 20,336	- 18,490
421	Sycamore Hall					
1092	Sycamore Hall Hire Income		-	312	312	-
		Total Income	-	312	312	-
4100	Licences		600	-	-	200
4551	Water		2,500	182	1,000	1,500
4555	Rates		4,751	4,855	4,855	4,950
4575	Electricity		6,000	256	1,500	2,000
4585	General Maintenance		-	847	1,500	-
		Overhead Expenditure	13,851	6,140	8,855	8,650
		Movement to/(from) Gen Reserve	- 13,851	- 5,828	- 8,543	- 8,650
501	Staff Costs					
4500	Salaries		356,948	175,932	367,717	493,114
4501	Employers NI		35,475	17,409	37,164	50,961
4502	Employers Superann	477,019	84,596	40,433	87,582	116,866
4510	Payroll Costs		1,218	615	1,218	1,250
4520	Staff Travel		609	161	609	600
4521	Training		7,105	4,646	7,105	7,100
4525	Staff Uniforms/Equipment/PPE		1,500	950	1,500	3,000
4528	HR Advisory Services		2,538	2,770	2,770	2,770
4529	Agency Services - Staff		568	41	568	575
4560	Advertising		2,000	788	2,000	2,000
		Overhead Expenditure	492,557	243,745	508,232	678,236
		Movement to/(from) Gen Reserve	- 492,557	- 243,745	- 508,232	- 678,236
502	74/76 Queensway/Library					
4555	Rates		-	495	495	-
4585	General Maintenance		5,000	6,247	6,247	-
4954	Equipment hire		-	-	-	-
		Overhead Expenditure	5,000	6,742	6,742	-
		Movement to/(from) Gen Reserve	- 5,000	- 6,742	- 6,742	-
503	Council Support Services					
1077	Misc Income		-	-	-	-
1090	Bank Interest Received		18,400	25,610	50,000	40,000
		Total Income	18,400	25,610	50,000	40,000
4011	Equipment Maintenance		-	-	-	-
4012	New Equipment		1,500	94	1,500	1,000
4013	Electrical Testing		260	-	260	260
4021	Bank Charges		500	256	500	500
4022	Loan Repayment		34,000	-	-	48,139
4023	Irrecoverable VAT		20,000	-	28,282	-
4551	Water		1,500	982	1,500	1,500
4572	Copier Charges		2,030	414	1,000	1,000
4577	Telephone/Broadband/Alarms		-	1,350	1,350	-
4578	Mobile Phones		2,245	1,943	4,800	5,700
4581	Health & Safety Advice		2,400	2,484	2,500	2,500
4585	General Maintenance		500	89	500	200
4588	Insurance		10,150	8,885	10,150	10,000
4590	IT		23,946	14,568	23,946	25,000
4592	Worldpay		2,000	1,103	2,000	2,000
4596	Audit Fees		2,900	1,340	2,900	2,900
4601	Refreshments		500	63	500	500
4610	Postage		200	79	200	150
4615	Stationery		1,000	326	1,000	750
4620	Subscriptions		711	80	711	400
4964	Waste/Recycling		1,015	660	1,015	1,200

4973	Transfer to Capital Fund		55,000	-	55,000	150,000
		Overhead Expenditure	162,357	32,036	139,614	253,699
		Movement to/(from) Gen Reserve	- 143,957	- 6,426	- 89,614	- 213,699
504 Town Council Vehicles						
4588	Insurance		3,045	3,101	3,101	3,200
4650	Fuel		1,828	1,268	2,000	3,000
4651	Road Fund Licence		325	323	325	330
4652	Vehicle Maintenance		1,015	1,528	2,000	3,000
4654	MOT		152	-	152	300
4655	Breakdown subscription		152	110	152	300
		Overhead Expenditure	6,517	6,330	7,730	10,130
		Movement to/(from) Gen Reserve	- 6,517	- 6,330	- 7,730	- 10,130
611 Neighbourhood Plan						
1000	Grants Received		-	350	350	-
		Total Income	-	350	350	-
4589	Neighbourhood Plan		15,000	9,235	15,000	7,000
		Overhead Expenditure	15,000	9,235	15,000	7,000
		Movement to/(from) Gen Reserve	- 15,000	- 9,585	- 15,350	- 7,000
622 Newton Leys Pavilion						
1077	Misc Income			170	170	
1084	Football Pitch Rent		5,000	2,250	4,500	9,580
1093	BP Pulse			710	710	
1088	N Leys Pavilion hire income		70,000	32,826	66,000	66,000
		Total Income	75,000	35,956	71,380	75,580
4011	Equipment Maintenance		3,000	270	3,000	3,000
4012	New Equipment		500	724	500	500
4014	Electrical Works		500	-	500	500
4100	Licences		609	101	609	2,500
4103	Security		10,000	6,012	10,000	10,000
	Additional CCTV		-	-	-	-
4401	Football Pitch Maintenance		19,900	2,192	19,900	19,900
4551	Water		3,553	69	3,553	1,000
4555	Rates		15,305	13,598	13,600	14,000
4570	Cleaning		13,195	4,741	13,195	15,000
4571	Window Cleaning		305	187	305	400
4573	Sanitary disposal		609	-	609	650
4574	Gas		9,190	3,426	9,190	9,190
4575	Electricity		20,000	8,130	20,000	20,000
4576	Fire/Intruder Alarm Maint		1,827	748	1,827	1,800
4577	Telephone/Broadband/Alarms		2,700	1,770	2,700	2,700
4579	Fire Extinguishers		508	-	508	500
4581	Health & Safety Advice		711	-	711	750
4585	General Maintenance		3,045	4,500	6,000	3,045
4590	IT		152	-	150	150
4964	Waste/Recycling		2,538	893	2,500	2,550
		Overhead Expenditure	108,147	45,775	109,357	108,135
		622 Net Income over Expenditure	- 33,147	- 9,819	- 37,977	- 32,555
6001		plus Transfer from EMR	-	-	-	-
		Movement to/(from) Gen Reserve	- 33,147	- 9,819	- 37,977	- 32,555
700 Market						
1050	Market Income		1,700	859	1,700	1,700
		Total Income	1,700	859	1,700	1,700
4555	Rates		1,726	1,729	1,730	1,780
4575	Electricity		1,523	524	1,523	1,500
4620	Subscriptions		-	384	400	-
		Overhead Expenditure	3,249	2,637	3,653	3,280
		Movement to/(from) Gen Reserve	- 1,549	- 1,778	- 1,953	- 1,580
		Total Budget Income	1,397,388	1,383,972	1,453,207	405,951

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Definitions Budget Preparation

Revenue Budget

Before the start of each financial year, we need to set a budget for our day-to-day expenditure. This is called the Revenue Budget and is the amount of money we'll need to provide our services during the year, taking into account any income generated through the hire of facilities and any grants we may receive. Examples include staff salaries, building maintenance, contributions to the rolling capital programme and the costs of running council vehicles.

Rolling Capital Programme

The revenue budget contributes a predetermined sum into the Rolling Capital Programme, which is defined as the planned capital expenditure over the next five years. Capital expenditure is usually spending of a 'one-off' nature and results in the construction or improvement of an asset such as a building or the acquisition of, for example, a new vehicle.

Medium Term Financial Plan

The purpose of this Medium Term Financial Plan (MTFP) is to set out the five-year financial forecast for the council, taking account of strategic priorities and the current delivery plan. The MTFP pulls together, in one place, all known factors affecting the council's financial position and financial sustainability over the medium term (i.e. over a five-year period). The MTFP integrates revenue budgets, the rolling capital programme and projected reserves based upon assumed levels of inflation and anticipated changes in the tax base.

Tax Base

The "tax base" is the number of Band D equivalent dwellings in a local authority area. To calculate the tax base for an area, the number of dwellings in each council tax band is adjusted to take account of any discounts, premiums or exemptions. The tax base is determined by the principle authority, i.e. Milton Keynes City Council. Adjustments made to the tax base can be for any of the following reasons;

- Increase in dwellings due to developments
- Increased engagement with billpayers arising from the implementation of the Energy Rebate scheme which has resulted in the re-categorisation of properties (empty dwellings/second homes)
- Reviews of empty properties
- Delays with probate
- Increased awareness of discounts for households with a resident living with a severe mental impairment, as well as other local authority schemes

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Medium Term Financial Plan

Cost	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Inflation	9%	5%	5%	5%	5%	5%
Staff Costs	- 492,557	- 678,236	- 712,148	- 747,755	- 785,143	- 824,400
Community Grant	- 46,075	- 37,000	- 38,850	- 40,793	- 42,832	- 44,974
Democratic Services	- 19,386	- 17,650	- 18,533	- 19,459	- 20,432	- 21,454
Planters	- 1,500	- 3,000	- 3,150	- 3,308	- 3,473	- 3,647
Youth Work/Senior Youth Club	- 46,690	- 33,500	- 35,175	- 36,934	- 38,780	- 40,719
Dog Bins	- 15,200	- 17,700	- 18,585	- 19,514	- 20,490	- 21,514
Spotlight	- 12,750	- 12,250	- 12,863	- 13,506	- 14,181	- 14,890
Bandstand	- 1,165	- 1,500	- 1,575	- 1,654	- 1,736	- 1,823
Community Engagment	- 29,110	- 55,700	- 58,485	- 61,409	- 64,480	- 67,704
Christmas Lights/Event	- 50,445	- 46,600	- 48,930	- 51,377	- 53,945	- 56,643
Albert Street Toilets	- 31,080	- 23,080	- 24,234	- 25,446	- 26,718	- 28,054
Allotments/Community Orchard	2,799	1,400	1,470	1,544	1,621	1,702
War Memorial	- 600	-	-	-	-	-
The Chapel	- 2,250	- 2,250	- 2,363	- 2,481	- 2,605	- 2,735
Manor Road Lock-Up	-	-	-	-	-	-
Penny Stratford Com Centre	2,439	1,030	1,082	1,136	1,192	1,252
Sycamore House	- 21,355	- 18,490	- 19,415	- 20,385	- 21,404	- 22,475
Sycamore Hall	- 13,851	- 8,650	- 9,083	- 9,537	- 10,013	- 10,514
Professional Fees	- 11,421	- 11,500	- 12,075	- 12,679	- 13,313	- 13,978
Community Infrastructure Fund	- 13,500	- 20,000	- 21,000	- 22,050	- 23,153	- 24,310
Community Projects/Services	- 35,820	- 23,200	- 24,360	- 25,578	- 26,857	- 28,200
Well-Being	- 52,200	- 52,200	- 54,810	- 57,551	- 60,428	- 63,449
Queensway/Library	- 5,000	-	-	-	-	-
Council Support Services	- 88,957	- 63,699	- 66,884	- 70,229	- 73,740	- 77,427
Vehicles	- 6,517	- 10,130	- 10,637	- 11,168	- 11,727	- 12,313
Neighbourhood Plan	- 15,000	- 7,000	- 7,350	- 7,718	- 8,103	- 8,509
Newton Leys Pavilion	- 33,147	- 32,555	- 34,183	- 35,892	- 37,686	- 39,571
Landscaping	- 81,725	53,490	56,165	58,973	61,921	65,017
Market	- 1,549	- 1,580	- 1,659	- 1,742	- 1,829	- 1,920
Total Revenue Budgets	-1,123,612	-1,123,610	-1,179,791	-1,238,780	-1,300,719	-1,365,755

Rolling Capital		-55,000	-150,000	-65,000	-70,000	-75,000	-80,000
Total Projected Budget		-1,178,612	-1,273,610	-1,244,791	-1,308,780	-1,375,719	-1,445,755
Total Funding Required	-	1,178,612	- 1,273,610	- 1,244,791	- 1,308,780	- 1,375,719	- 1,445,755
MKC Grant	-	68,907	- 63,791				
PRECEPT	-	1,109,705	- 1,209,820	- 1,244,791	- 1,308,780	- 1,375,719	- 1,445,755
Increase/(Decrease)		-	0	0	0	0	0
Change in Tax Base		6%	0%	0%	0%	0%	0%
Tax Base		5,762	6,003	6,003	6,003	6,003	6,003
Band D Equivalent		-192.59	-201.54	-207.36	-218.02	-229.17	-240.84
% Change in Band D		9.00%	4.64%	2.89%	5.14%	5.11%	5.09%

Reserves Analysis	2023/24	2024/25	2025/26	2026/27	2027/28	2027/28
Minimum General Reserve Level	-280,903	-280,903	-294,948	-309,695	-325,180	-341,439
Maximum General Reserves Level	-561,806	-561,805	-589,895	-619,390	-650,360	-682,878
Projected/Actual General Reserve	519,904	519,905	519,905	519,905	519,905	519,905
Balances B/FWD	519,904	519,905	519,905	519,905	519,905	519,905
Earmarked Reserves:						
Elections	10,000	10,000	10,000	10,000	10,000	10,000
Neighbourhood Plan	16,566	16,566	16,566	16,566	16,566	16,566
S106 Newton Leys Pavilion	52,970	52,970	52,970	52,970	52,970	52,970
S106 Newton Leys Allotments	69,489	69,489	69,489	69,489	69,489	69,489
S106 Allotment Fencing	321	321	321	321	321	321
S106 MKC Arts Funding	5,000	0	0	0	0	0
Canals & Waterways Trust	10,000	10,000	10,000	10,000	10,000	10,000
Cost of Living Grant	2,641	2,641	2,641	2,641	2,641	2,641
Climate Change	48,335	48,335	48,335	48,335	48,335	48,335
Sub Total	735,226	730,226	730,226	730,226	730,226	730,226
Rolling Capital Programme:						
Revenue Contribution	55,000	150,000	65,000	70,000	75,000	80,000
Cyclical Maintenance Programme	0	-6,000	-6,000	-6,000	-6,000	-6,000
Sycamore Hall/House	-5,019	-500,000				
War Memorial		-100	-100	-100	-100	-100
Albert Street Toilets		-7,000				
Landscaping	0	0				
Sub Total	547,265	184,165	243,065	306,965	375,865	449,765
Balances C/FWD	1,282,491	914,391	973,291	1,037,191	1,106,091	1,179,991

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